Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on October 14th, 2026

The regular meeting of the Board of Trustees was called to order by Mayor Fleming at 6:30pm with the following present:

Trustee Robert Capurso
Trustee Todd Cargill
Trustee Joseph Chimino
Trustee Bernadette Thompson

Also present: Village Administrator Cortney Gale and Camryn Brookhart

Approval of Bills

A motion to approve the bills was made by Trustee Capurso and seconded by Trustee Thompson. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of September 9th, 2026 was made by Trustee Cargill and seconded by Trustee Capurso. The motion was carried by a unanimous vote.

Mayor

Grants

- NYSERDA PON 5737 Grant $200,000... Awarded and is currently being administered.
- Village and Town are jointly resubmitting an application to the CFA for grant funding of a joint comprehensive plan study. The cost to resubmit this grant application is $1500.00 and will be split between the Village and Town.
- The Fast New York Grant, that was awarded to the village in the amount of 1.26 million dollars for electric infrastructure, continues to be administered to assure grant compliance.
- Northern Border Regional Council (NBRC) Following the $1,000,000 federal grant that the Village received, we are still pursuing a Community Development Block Grant t (CDBG).

Miscellaneous

- PLM continues to oversee our substation replacement project. Sitework will be scheduled as equipment arrives. Changes to the timeline of work being done are being discussed due to delays. Northline LLC is the contractor who was awarded the bid for this portion of the project.
- The Farmer's Market has concluded. Thank you to all the volunteers, helpers, vendors, and employees for making this year very successful.
- New Poles have been put in place by the walking trail near Sage.
- I would like to remind Village homeowners to maintain the properties along the sidewalk areas. Please keep trees, bushes, and branches trimmed and out of walkways. In addition, please pick up after your dogs when walking.
- Thank you to the Village office staff for the efficient and hard work ensuring that all our village residents needs and concerns are addressed in a professional and timely manner. Thank you to all our Village crew for the upkeep and maintenance of our parks, sidewalks, roadways and electric needs.

Administrator

Sewer Department

- Chris is in the process of replacing the lighting in the MBR building with newly purchased LED bulbs. He reports that the plant is operating well and continues to perform preventative maintenance on pumps and lift stations.
- Slack Chemical submitted the lowest quote for chemicals used at the plant. An order will be placed with them shortly.

Department of Public Works (DPW)

- Roadwork in the subdivision, at the Sewer Plant, and at Sage Pavilion has been completed. An additional coat of sealer was applied to the roads in the subdivision and Richmond Avenue, providing a more finished appearance.
- Congratulations to Pete and his wife on the birth of their twins! Pete returned to work Monday following two weeks off.
- Bollards have been installed on McCabe Court and at the south front entrance of Hickory Park.
- The downtown flower boxes have been removed, and René and I put up the seasonal decorations.
- We continue to explore options for repairing a section of Emily Court where the road and shoulder are sinking due to a damaged drainage pipe.
- Sidewalk repairs have been completed throughout the Village, along with repairs to several driveway aprons.
- A new flagpole has been installed at Ward Park. Boxwood shrubs were also purchased for landscaping around the gazebo.

Electric Department

- Our linemen held their annual tree-trimming event last week, with assistance from neighboring municipalities. We appreciate their continued cooperation and support.
- Matt Sluberski attended the NYMPA and MEUA meetings and reported that the sessions were very informative and provided valuable information.

Office

- The State has accepted the ownership documentation I submitted for the pavilion grant. I am now gathering additional project information requested by the State.
- The Office for the Aging visited on October 7th and had an excellent turnout.
- Staff continues to work on closing out the previous fiscal year and completing all required reports.
- Janine Szymczak from the Office of the State Comptroller has been in the office reviewing the Village's electric billing practices.
- We continue to work with our attorney on electric-related matters, gathering and providing documentation requested by the New York State Public Service Commission.

Miscellaneous

- I submitted the required documentation to Genesee County to secure funding for next year's Summer Recreation Program.
- We received notification from New York State Homes and Community Renewal that the Village's application for Pro-Housing Community designation has been approved.

Code Enforcement Officer

2025 Permits

- 33 Munger St – Addition
- 11 Buffalo Rd – Wood Fireplace

2026 Permits

- 14 Winterbury Lane - Demo/Remodel
- 16 Church St – Driveway
- 17 Hunter St – Driveway
- 10 Hunter St – Internal Office Space
- 78 Rochester St – Roof
- 60 South Lake – Temporary Storage
- 43 South Lake Ave – Demo Permit
- 36 Rochester St – Driveway
- 13 Canterbury Court – Roof
- 38 Munger St – Generac Generator
- 33 Clinton St – Barn/Garage

0 certificate of completion, 0 certificate of occupancy, 12 total inspections

Approval of Officer Reports

A motion was made by Trustee Thompson and seconded by Trustee Capurso to approve the officer reports. The motion was carried by a unanimous vote.

Trustee Concerns

Trustee Thompson – Asked about training staff for emergency management situations.

Trustee Chimino – That the tree trimming went very well thanks to the municipalities that helped. Their aid saves the village lots of money

Trustee Cargill – Stated that the community looks great and thanks the staff for their work

Trustee Capurso – Stated the emergency management meeting was top notch. There will be an art show at the Sage Pavillion on November 7th and would like to move forward with the letter to residents to reduce the amount of phosphorus they are putting in the sewer system.

New Business

Local Law #2 of 2026 – Flood Damage Prevention

Mr. Gale stated he is still waiting on DEC to approve the SEQR and that the law could not be passed until the we receive their approval. The vote was tabled until the next meeting.

Electric Substation Update

Trustee Chimino and Mayor Fleming gave an update on the new substation.

Old Business

Pavilion Dedication Plaque

The Board discussed options and asked to get a new quote on a bronze plaque.

Privilege of the Floor

Camryn Brookhart asked for information and history on the replacement of the electric substation.

Adjournment

A motion was made by Trustee Cargill and seconded by Trustee Capurso to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:12pm

Respectfully submitted,

Cortney W. Gale
Village Administrator