

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on June 10th, 2026**

The regular meeting of the Board of Trustees was called to order by Mayor Fleming at 6:30pm with the following present:

Trustee Robert Capurso
Trustee Todd Cargill
Trustee Joseph Chimino
Trustee Bernadette Thompson

Also present: Village Administrator Cortney Gale, Brian Quinn, Steve Rapoly, Carolyn Smith, Kelly Hallenbeck, and Donna Peters.

Approval of Bills

A motion to approve the bills was made by Trustee Thompson and seconded by Trustee Cargill. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of May 13th, 2026 was made by Trustee Capurso and seconded by Trustee Thompson. The motion was carried by a unanimous vote.

Mayor

Grants

- NYSERDA PON 5737 Grant \$200,000... Awarded and is currently being administered.
- Village and Town are jointly resubmitting an application to the CFA for grant funding of a joint comprehensive plan study. The cost to resubmit this grant application is \$1500.00 and will be split between the Village and Town.
- The Fast New York Grant, that was awarded to the village in the amount of 1.26 million dollars for electric infrastructure, continues to be administered to assure grant compliance.
- Northern Border Regional Council (NBRC) Following the \$1,000,000 federal grant that the Village received we are still pursuing a Community Development Block Grant t (CDBG).
- Governor Hochul has announced opening of NY PLAYS Grant Opportunities to Expand Playgrounds across NYS. The village has used funding from the county to have Labella Associates submit a park grant on our behalf.

Miscellaneous

- PLM continues to oversee our substation replacement project. Sitework will be scheduled as equipment arrives and weather permits. Northline LLC is the contractor who was awarded the bid for this portion of the project.
- I attended the 2026 NYMPA and MEUA annual meeting in Syracuse May 21-22, 2026.
- Our Summer Concert series is finalized. Concerts are June 24th, July 9th, July 29th, and 8/26. We look forward to hearing them perform in our new pavilion. We have confirmed R&R and American Legion as food vendors. We are awaiting confirmation from additional food/drink vendors.

- I met with all Village staff to coordinate summer events, village needs and planning for all upcoming events including park days, concert series, cornhole tournament. We discussed electric substation work, tree trimming, brush pickup, mowing, office needs and general needs.
- Work has been completed at the new pavilion to ensure everything is ready for our busy park season.
- I will be meeting with Village administrator and Paul Osborn from Genesee County Housing and Development later this week.
- I attended the Memorial Day Ceremony. Thank you to all who served and gave the ultimate sacrifice for our County. The event was exceptional and emotional.
- Thank you to the Village office staff for the efficient and hard work ensuring that all our village residents' needs and concerns are addressed in a professional and timely manner. Thank you to all our Village crew for the upkeep and maintenance of our parks, sidewalks, roadways and electric needs.

Administrator

Sewer Department

- The roof is leaking at the MBR building at the Wastewater Treatment Plant. I am obtaining quotes to have the repairs completed.
- Chris Fay is working on the RAS pump because it is experiencing issues again.
- We continue to work on the \$1,000,000 NBRC grant for sewer infiltration and to search for funding for the Village match.
- We had a routine DEC inspection, which I feel went well. I can share the results with the Board if there is interest.

Department of Public Works (DPW)

- Rene Vurraro and I planted flowers in the fountain, flower boxes, and parks.
- We were able to find replacement poles for Hickory Park. They are used poles purchased through eBay. The quotes I received for new poles were over \$3,000 each. The used poles will cost approximately \$600 plus shipping.
- Loyal 9 will be out after the Park Festival to stain the back pavilion and discuss lighting options.
- A new diesel fuel tank has been installed at the DPW. We plan to replace the gasoline tank next fiscal year.
- I submitted the documentation required for reimbursement of road work through the NYS CHIPS program.

Electric Department

- The linemen were called out twice on Friday. A bird caused a transformer to malfunction, and later a breaker associated with that transformer failed.
- They were scheduled to perform work at Nortera over the weekend, but Northline suggested a different method of completing the task, so the work was postponed.
- I have been in contact with Jim Stokes regarding our Request for Proposal (RFP) for an audit. He is getting that information together and looking for firms that have experience in municipal electric accounting and tariffs.

Office

- I received the Attorney's Opinion from our attorney and am now awaiting the deeds from the County to complete the grant for the new pavilion and receive the funding.
- The Office for the Aging will be here again on July 2 from 10:00 a.m. to 12:00 p.m. to distribute Farmers' Market coupons. They will also be at the Bergen Harvest Market on July 14.
- We're seeking quotes and looking at different software to replace our aging billing software.
- The new fiscal year has begun, so we will be working on closing out the previous fiscal year and completing all necessary state reports.

Miscellaneous

- I selected a lead counselor for the Summer Recreation Program. Her name is Natalie Utz, and she is a sixth-grade teacher at Letchworth.
- The grant application for a new playground is nearly complete. The estimate came in lower than expected at \$466,486.16, which reduces the Village's required match.
- The Bergen Park Festival is this weekend and will be held on Friday and Saturday this year. Staff is working hard to prepare. I submitted the permit application to the NYS DOT for the parade.
- Mayor Fleming and I have a meeting with Genesee County Housing Development Officer Paul Olsen on June 12 to discuss housing opportunities within the Village.

Code Enforcement Officer

2025 Permits

- 33 Munger St – Addition
- 1 McCabe Court – Shed
- 50 South Lake – New Steps
- 29 Canterbury Lane – Prefab Shed
- 27 Canterbury Lane – Kitchen Remodel
- 11 Buffalo Rd – Wood Fireplace

2026 Permits

- 8073 Clinton St Rd – Fireworks Tent
- 27 LeRoy St – Pool
- 14 Winterbury Lane - Demo/Remodel
- 27 Clinton St – Roof
- 15 Church St - Driveway

Approval of Officer Reports

A motion was made by Trustee Thompson and seconded by Trustee Capurso to approve the officer reports. The motion was carried by a unanimous vote.

Trustee Concerns

Trustee Capurso attended George Borello's Town Hall meeting at the Town of Bergen. Much of the discussion was around Solar and the STAMP project in Alabama.

Trustee Cargil was asked about the speed signs on Buffalo Rd by a resident who has concerns about speed.

Trustee Thompson stated there may be a bees hive in the gazebo at Ward Park and asked about a dog station in Zuber Park.

New Business

Designation of Surplus – Fuel Tank and Zero Turn Mower

A motion was made by Trustee Chimino and seconded by Trustee Capurso to approve the old diesel fuel tank and zero turn mower as surplus and to sell it at auction. The motion was carried unanimously.

Old Business

Back Pavilion Plaque

The Board discussed some options for a plaque or monument to dedicate the new pavilion in Hickory Park.

Privilege of the Floor

Kelly Hallenbeck asked about the audit the Board approved, the ability to have one PPAC for residents and another for industrial, and if there is any additional business going into the industrial park.

Carolyn Smith asked about a map of the village's electric franchise, hydro allotment, and the PPAC/Zec/Rec.

Steve Rapoly asked about his sewer bill and the water usage aspect.

Adjournment

A motion was made by Trustee Thompson and seconded by Trustee Cargil to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:32pm

Respectfully submitted,

Cortney W. Gale
Village Administrator