

**Regular Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
6:30pm on May 13<sup>th</sup>, 2026**

The regular meeting of the Board of Trustees was called to order by Mayor Fleming at 6:30pm with the following present:

Trustee Robert Capurso  
Trustee Todd Cargill  
Trustee Joseph Chimino  
Trustee Bernadette Thompson

Also present: Village Administrator Cortney Gale, Pat McGee, Lori Prinz, and Brian Quinn

**Approval of Bills**

A motion to approve the bills was made by Trustee Capurso and seconded by Trustee Cargill. The motion was carried by a unanimous vote.

**Approval of Minutes**

A motion to approve the meeting minutes of April 8<sup>th</sup>, 2026 was made by Trustee Thompson and seconded by Trustee Chimino. The motion was carried by the following vote:

Trustee Todd Cargill - Aye  
Trustee Chimino - Aye  
Trustee Thompson - Aye  
Trustee Capurso abstained.

A motion to approve the meeting minutes of April 22<sup>nd</sup>, 2026, was made by Trustee Capurso and seconded by Trustee Chimino. The motion was carried by a unanimous vote.

**Mayor**

**Grants**

- NYSERDA PON 5737 Grant \$200,000... Awarded and is currently being administered.
- Village and Town are jointly resubmitting an application to the CFA for grant funding of a joint comprehensive plan study. The cost to resubmit this grant application is \$1500.00 and will be split between the Village and Town.
- The Fast New York Grant, that was awarded to the village in the amount of 1.26 million dollars for electric infrastructure, continues to be administered to assure grant compliance.
- Northern Border Regional Council (NBRC) Following the \$1,000,000 federal grant that the Village received we are still pursuing a Community Development Block Grant t (CDBG).
- Governor Hochul has announced opening of NY PLAYS Grant Opportunities to Expand Playgrounds across NYS. The village has used funding from the county to have Labella Associates submit a park grant on our behalf.

### **Miscellaneous**

- PLM continues to oversee our substation replacement project. Sitework will be scheduled as equipment arrives and weather permits. Northline LLC is the contractor who was awarded the bid for this portion of the project.
- I will be attending the 2026 NYMPA and MEUA annual meeting in Syracuse May 21-22, 2026.
- Our Summer Concert series is finalized. Concerts will be June 24<sup>th</sup>, July 9<sup>th</sup>, July 29<sup>th</sup>, and 8/26. We look forward to hearing them perform in our new pavilion. I have reached out to Ralph and Rosies to offer food options at the concerts. I will be seeking additional food truck vendors as well.
- I attended a joint meeting with the Town of Bergen to discuss the roadway systems and traffic details around Appletree, 33, 19, and surrounding areas of concern.
- Sidewalk work is being completed throughout the village. You will see orange cones and barriers around worksites. We are repairing failed, cracked, and deteriorated walkways. This will reduce tripping hazards and provide a smoother pathway for our walkable community.
- Work is being completed at the new pavilion to ensure everything is ready for our busy park season.

### **Administrator**

#### **Sewer Department**

- The sewer plant has been working extra hard the last few weeks with all the rain. Chris and Eric were called in to make sure the plant handled the flows.
- The quarterly DMR was submitted.
- We continue to work on the \$1,000,000 NBRC grant for sewer infiltration and to search for funding for the Village match.

#### **Department of Public Works (DPW)**

- I order mulch and topsoil from Scotts Miracle Gro; they provide it to us at no cost.
- Decorative bollards were installed in Hickory Park between the basketball court and driveway
- A light pole in Carpenter Park fell over Monday when being mowed around, the linemen will replace it.
- Damaged sidewalks have been replaced around the Village. New walkways to the Gazebo in Ward Park and the back pavilion in Hickory Park were installed.

#### **Electric Department**

- The Linemen have successfully changed transformers to new voltage; I would like to thank all the mutual aid we received from Churchville, Holley, Castile and Spencerport.
- The new cameras are installed in Hickory Park. We will be working on setting up a cellular hotspot so they can be viewed remotely

#### **Office**

- The Title Search for the Hickory Park Pavilion Grant was received and forwarded to the State. We are waiting for an updated Attorney's Opinion and Deeds from the County.
- The Office for the Aging will be here again on July 2<sup>nd</sup> and will be handing out Farmer's Market Coupons from 10am-12pm. They will also be at the Bergen Harvest Market on July 14<sup>th</sup>.
- The Constitutional Tax Limit Form and Tax Cap Report have been submitted to the state, which is required yearly.

### **Miscellaneous**

- We are still searching for a person to run the summer recreation program this summer. If you know anyone please let me know.
- Rene' Vurraro and I met with Mike Cocquyt from Labella Associates and Andy Walch from Parkitects regarding the NY Plays Grant for a new playground. We also met with Home School kid at the Presbyterian Church to get their input on playground designs.

- Planning for the Bergen Harvest Market is in full swing. Rene has talked to additional vendors and we should be full at this point. The Market starts July 7<sup>th</sup>.
- New York State now requires a Prevailing Rate Case number or PRC for every company we hire, before it was only for large projects that were sent out to bid. For instance, I applied for the number for tree trimming around electrical lines.

**Approval of Officer Reports**

A motion was made by Trustee Thompson and seconded by Trustee Chimino to approve the officer’s reports. The motion was carried by a unanimous vote.

**Trustee Concerns**

**Trustee Thompson** stated that there was flashing falling off the park bathroom and that the new sidewalks look great.

**Trustee Cargill** said that he spoke with Pro Construction while they were working on sidewalks and feel that did a good job.

**Trustee Capurso** is working on a flyer to residents to reduce phosphorus soaps and make them aware that sump pumps and down spouts should not be connected to the sewer system.

**New Business**

**Presentation of Byron-Bergen CSD Budget**

Superintendent Partrick McGee and Business Officer Lori Prinz presented the 2026-2027 School Budget

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**Bergen Fire Department Member Approval – Carolyn Wujcik**

A motion was made by Trustee Chimino and seconded by Trustee Capurso to approve Caroyn Wujcik as a new member of the Bergen Fire Department. The motion was carried unanimously.

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**Resolution 5 of 2026 – MEUA Delegate**

At a regular meeting of the Board of Trustees of the Village of Bergen, New York, held on May 13th, 2026, the following resolution was adopted:

**WHEREAS**, the Board of Trustee of Village of Bergen, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and New York Municipal Power Agency, and

**WHEREAS**, the Semi-Annual Meeting of the Municipal Electric Utilities Association and Annual Meeting of the New York Municipal Power Agency has been called on May 21, and May 22, 2026 to be held at the Embassy Suites by Hilton Destiny USA, 311 Hiawatha Blvd W, Syracuse, NY 13204 and,

**WHEREAS**, in accordance with the bylaws each municipal member may cast one vote on each transaction properly brought before this meeting,

**NOW THEREFORE BE IT RESOLVED**, that Michael Fleming be and is hereby designated as the accredited delegate of the Village of Bergen, New York.

A motion was made by Trustee Thompson and seconded by Trustee Capurso to approve Michael Fleming as delegate to the MEUA and NYMPA meeting. The motion was passed unanimously.

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**Resolution 6 of 2026 – Authorizing Grant Application**

**RESOLUTION AUTHORIZING APPLICATION FOR FUNDING THROUGH THE NEW YORK PLACES FOR LEARNING, ACTIVITY, AND YOUTH SOCIALIZATION (NY PLAYS) INITIATIVE**

**WHEREAS**, the Dormitory Authority of the State of New York (DASNY), in coordination with the New York State Office of Parks, Recreation and Historic Preservation (OPRHP), administers the **New York Places for**

**Learning, Activity, and Youth Socialization (NY PLAYS) Initiative**, a competitive grant program supporting the design, construction, expansion, and renovation of public playgrounds across New York State; and **WHEREAS**, the NY PLAYS Initiative provides grants ranging from \$100,000 to \$2,500,000 for eligible playground projects that promote youth physical activity, outdoor recreation, and community wellness; and **WHEREAS**, municipalities applying to the NY PLAYS Initiative must demonstrate project readiness, planning efforts, and local support as part of the application evaluation process; and **WHEREAS**, the **Village of Bergen** has identified the need to enhance recreational opportunities and playground facilities for residents and youth within the community; and **WHEREAS**, the **Village of Bergen** desires to submit an application to the NY PLAYS Initiative for funding assistance for the **Hickory Park Playground Project** and **WHEREAS**, the governing body of **Village of Bergen** supports the development and implementation of this project and acknowledges the planning efforts undertaken to advance the project concept; **NOW, THEREFORE, BE IT RESOLVED** that Board of Trustees of the **Village of Bergen** hereby authorizes the submission of an application to the New York Places for Learning, Activity, and Youth Socialization (NY PLAYS) Initiative for funding assistance for Hickory Park Playground Project; and **BE IT FURTHER RESOLVED** that **Village Administrator** is hereby authorized and directed to execute and submit all necessary documents, forms, and certifications required to apply for and administer NY PLAYS grant funding; and **BE IT FURTHER RESOLVED** that the **Village of Bergen** acknowledges its responsibility to comply with all applicable program requirements should the project be awarded funding.

A motion was made by Trustee Capurso and seconded by Trustee Thompson to pass Local Law #6 of 2026. The motion passed unanimously.

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**Resolution 7 of 2026 – Approving 20% Grant Match**

**RESOLUTION COMMITTING LOCAL MATCH FOR NY PLAYS GRANT APPLICATION**

**WHEREAS**, the **Village of Bergen** intends to submit an application to the **New York Places for Learning, Activity, and Youth Socialization (NY PLAYS) Initiative**, administered by the Dormitory Authority of the State of New York (DASNY); and

**WHEREAS**, the NY PLAYS Initiative requires applicants to provide a **minimum 20 percent local match toward total project costs** for any grant award received; and

**WHEREAS**, the proposed **Hickory Park Playground Project** will improve access to safe, inclusive, and engaging outdoor recreation opportunities for residents and visitors; and

**WHEREAS**, the **Village of Bergen** recognizes the importance of investing in high-quality park and playground infrastructure to support youth development, physical activity, and community well-being;

**NOW, THEREFORE, BE IT RESOLVED** that the **Board of Trustees of Village of Bergen** hereby commits to providing the required local match for the Hickory Park Playground Project should funding be awarded through the NY PLAYS Initiative; and

**BE IT FURTHER RESOLVED** that the **Village of Bergen** commits to providing a minimum local match in the amount of:

**\$140,000**

which represents at least twenty percent (20%) of the total project cost associated with the NY PLAYS application, and any additional costs deemed ineligible under the NY PLAYS guidance yet necessary to complete the project; and

**BE IT FURTHER RESOLVED** that the governing body authorizes the appropriate municipal officials to allocate and secure these funds through municipal budget appropriations, capital funds, grants, donations, or other eligible funding sources in accordance with program requirements.

A motion was made by Trustee Thompson and seconded by Trustee Cargill to pass Local Law #7 of 2026. The motion passed unanimously.

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**Resolution 8 of 2026 – Playground Grant SEQRA**  
**SEQRA TYPE II DETERMINATION**  
**VILLAGE OF BERGEN HICKORY PARK PLAYGROUND IMPROVEMENTS**

**WHEREAS**, the Village of Bergen is considering the replacement of the existing playground equipment in Hickory Park (the “Project”). The new equipment will be installed withing the same footprint of the existing playground; and

**WHEREAS**, pursuant to the requirements of the State Environmental Quality Review Act (“SEQRA”) the Village of Bergen must consider, pursuant to criteria set forth in SEQRA, the environmental implications of the Project; and

**WHEREAS**, certain actions are classified under SEQRA as Type II actions; and

**WHEREAS**, Type II actions are those actions, or classes of actions, which have been found categorically to not have significant adverse impacts on the environment, or actions that have been statutorily exempted from SEQRA review, and Type II actions do not require preparation of a Full Environmental Assessment Form, negative or positive declaration, or an Environmental Impact Statement; and

**WHEREAS**, Type II actions do not require any further SEQRA review; and

**WHEREAS**, pursuant to 6 NYCRR Section 617.5 (c) (5), the Project is determined to be a Type II action because it involves the following:

617.5 (c) (1) maintenance or repair involving no substantial changes in an existing structure or facility;

617.5 (c) (2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4;

And is therefore not subject to further review under 6 NYCRR Part 617.

**NOW, THEREFORE, BE IT**

**RESOLVED**, that that the Project discussed above hereby is determined to constitute a SEQRA Type II Action as defined under said regulation and does not require an environmental impact statement or any other determination or procedure.

A motion was made by Trustee Capurso and seconded by Trustee Cargill to pass Local Law #8 of 2026. The motion passed unanimously.

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**Photo Contest Funding Request**

A motion was made by Trustee Thompson and seconded by Trustee Capurso to donate \$200 to the BBCA for their photo contest. The motion was passed unanimously.

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**Utility Billing Software Replacement**

Mr. Gale asked the Board to allow him to seek quotes for new utility billing software because the current software is 20 years old and is no longer being supported.

A motion was made Trustee Thompson and seconded by Trustee Chimino. The motion passed unanimously.

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**Update Bank Account Signers**

A motion was made by Trustee Thompson and seconded by Trustee Capurso to approve remove Joseph Chimino as a signer on the Village’s bank accounts and add Michael Fleming. The motion passed unanimously.

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**Adding an Agenda Item**

A motion was made by Trustee Chimino and seconded by Trustee Thompson to add Support Service Agreement with National Grid to the agenda. The motion was carried unanimously.

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**Support Service Agreement with National Grid**

A motion was made by Trustee Capurso and seconded by Trustee Cargill to approve the Support Service Agreement with National Grid for an amount not to exceed \$25,000. The motion passed unanimously.

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**Old Business**

**Traffic Concerns on Route 33 and Appletree Ave**

Mayor Fleming discussed his meeting with town officials regarding traffic concerns on Route 33 and Appletree Ave.

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**Request for Annual Financial Audit**

A motion was made by Trustee Thompson and seconded by Trustee Capurso to approve that a Request for Proposal be sent out for a financial audit as well as a management audit to focus on internal controls. The motion passed unanimously.

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**Dedication of Back Pavilion at Park Festival**

The Board agreed to dedicate the back pavilion to the Bergen Volunteer Fire Department.

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**Privilege of the Floor**

Brian Quinn from the Batavian asked about the agreement with National Grid and the pavilion dedication.

**Adjournment**

A motion was made by Trustee Chimino and seconded by Trustee Capurso to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 8:02pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator