

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on September 10th, 2025**

The regular meeting of the Board of Trustees was called to order by Mayor Chimino at 6:30pm with the following present:

Trustee Robert Capurso
Trustee Todd Cargill
Trustee Michael Fleming
Trustee Bernadette Thompson

Also present: Village Administrator Cortney Gale, Eric Wies, Mark Swanson, and Jim Pascarella.

Approval of Bills

A motion to approve the bills was made by Trustee Thompson and seconded by Trustee Fleming. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of July 9th, 2025, was made by Trustee Cargill and seconded by Trustee Thompson. The motion was carried by a unanimous vote.

Mayor

Grants

- The Consolidated Funding Application (CFA) Awarded Park Grant. The new pavilion will be installed at the rear of Hickory Park. The old pavilion is scheduled to be torn down starting September 13th. The metal roofing will be carefully removed and listed on auctions international for sale. The village will borrow an attachment from the Village of Scottsville that fits our bobcat machine which will enable us to break the existing concrete floor so that Loyal Nine Development can begin the groundwork for the installation of the new pavilion. The pavilion is scheduled for delivery in late October.
- NYSERDA PON 5737 Grant \$200,000. For electric infrastructure upgrades. The village has been notified that we will be awarded this grant if we can meet grant requirements. I have no reason to believe we will not comply with meeting the requirements in obtaining this grant.
- Labella Associates was hired to apply to the CFA on behalf of the village and town for grant funding of a joint comprehensive plan study/update which was submitted. We await notification.
- The Fast New York Grant, that was awarded to the village for electric infrastructure, continues being administered by Municipal Solutions with assistance from PLM engineering and Cortney Gale.
- Northern Border Regional Council (NBRC) Grant- The grant in the amount of \$1,000,000. is being evaluated to see if it could fund infrastructure repairs/replacements to the wastewater collection system. The village will also apply for a Community Development Block Grant which would cover the village's matching fund requirement for this grant.

Miscellaneous

- NYSDOT Signage changes on Buffalo Road entering the village are still pending.

- Summer concert series funded by Go-Art are done for this year. A great time was had by all at these concerts, and we look forward to the 2026 concerts held in Hickory Park
- The Bergen Harvest Market continues through September 30th
- Another very successful year for the children's summer recreation program which concluded on August 8th.
- Suit Kote will be crack sealing many of the village streets in the next week or so. This process will not impact local traffic.
- A contractor is scheduled to mill and pave the Buffalo Street parking lot during the month of September.
- Sidewalk replacements are scheduled for the month of October in various locations throughout the village.
- Village has contracted with Northline LLC to replace Jon Tucker who retired after many years of service as our substation technician.
- I will be attending the semi-annual New York Municipal Power Agency (NYMPA) and the annual Municipal Electric Utilities Association (MEUA) being held on OCTOBER 1-3 in Verona NY.

Administrator

Sewer

- The manhole project is completed with some lawn restoration work left to be completed this week.
- Sewer tank pumping is in full motion now that the weather has cooled down. We plan to be done by the end of October.
- When the end of fiscal year 2024-2025 is closed, the Board will need to have a serious discussion about the financial stability of the sewer budget.

DPW

- Eric and Pete are taking down the back pavilion in Hickory Park; it should be completely removed by the end of the week. Contractors are coming September 22nd to start foundation work for the new pavilion.
- Chip seal was completed on Church and Gates Streets. I would like to thank Town of Bergen Highway Superintendent, Joel Pocock, for organizing and supervising the work.
- The playground border was replaced with new timbers and new mulch was added. The area was expanded to the fence line by the funeral home parking lot.
- Repairs were made to the catch basin at the corner of Munger and Clinton. Drainage on Munger remains an issue.

Electric

- The project to run a second electrical line under Route 33 to the industrial park was completed.
- Linemen have been working to install a pole line and other equipment for the new electric substation. Thank you to Churchville for their assistance.
- Matt and Nick provided mutual aid to Spencerport on August 12th.
- The Squirrt Boom, which was damaged in an accident early this year, has been fully repaired and is back in service.

Office

- Tax bills were due June 30th. Any bills received after that date will have a late charge. We will receive bills until October 31st after which unpaid taxes will be sent to the County to collect. To date we have received \$418,790.43 or 98% with \$7,632.39 left to collect. Rene' mailed a reminder to residents who hadn't paid yet, and they were appreciative, as many forgot.
- The BAN (Bond Anticipation Note) sale for the financing of the \$3.4 million dollar substation Bond Anticipation Note was July 13th. There were four bids, the lowest, from Jefferies LLC at a rate of 3.3079%. The funds were received on 8/28/25 and are in our NYCLASS account.

- I completed and submitted the grant for the summer recreation program.

Miscellaneous

- Mayor Chimino and I met via conference call with Jeff Smith from Municipal Solutions and Mike Barrett from PLM to discuss the substation project and grant reporting.
- An application was submitted for a Northern Borders Regional Council (NBRC) grant in the amount of \$1,000,000. The funds would be used to further reduce infiltration into the sewer system. We will also apply for a Community Development Block (CDBG) Grant that would cover the Village's matching fund requirement for the NBRC grant.
- I am working on a date with the Byron-Bergen Central School for a Fall Community Action Day in late October or early November.
- BBKA is hosting the Hollow's Eve Festival on October 18th in Hickory Park and Mount Rest Cemetery.
- The annual Tree Lighting Ceremony will be on Monday December 8th at 6:30pm at Zuber Park and Rochester Street.

Approval of Officer Reports

A motion was made by Trustee Capurso and seconded by Trustee Fleming to approve the officer reports. The motion was carried by a unanimous vote.

Trustee Concerns

Trustee Thompson stated that the DPW did a fantastic job repairing the catch basin on Munger Street. She also pointed out that she can still hear loud vehicles on Clinton St and that repair to pavement on Munger Street are necessary.

Trustee Fleming has been asked questions about the paving project in the back parking lot and if the sidewalk will be replaced.

Trustee Capurso is still working on the Jake Brake Issue on route 262. He is willing to purchase a decibel reader that we would need to gauge the noise they make to add to our noise ordinance.

New Business

Resolution 7 of 2025 – Delegate to NYMPA Semi-Annual Meeting

Delegate to the NYMPA Semi-Annual Meeting

WHEREAS, the Board of Trustees of the Village of Bergen, New York, is a municipal member of the New York Municipal Power Agency, and

WHEREAS, the Semi-Annual Meeting of the Agency will be held on October 1st, 2025, in Verona, NY, and

WHEREAS, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED that Joseph Chimino be and is hereby designated as the accredited delegate of the Village of Bergen, New York.

A motion was made by Trustee Fleming and seconded by Trustee Thompson to approve Resolution 7 of 2025. The motion was carried by a unanimous vote.

Resolution 8 of 2025 – Delegate to MEUA Annual Meeting

Delegate to MEUA Annual Conference

WHEREAS, the Board of Trustees Village of Bergen, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Annual Conference of the Municipal Electric Utilities Association of New York State has been called to be held on October 1-3, 2025, at Turning Stone Resort, Verona, NY, and, WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting, NOW THEREFORE BE IT RESOLVED, that Joseph Chimino be and is hereby designated as the accredited delegate of the Village of Bergen, New York.

A motion was made by Trustee Capurso and seconded by Trustee Cargill to approve Resolution 8 of 2025. The motion was carried by a unanimous vote.

Designation of Surplus – Transformer

A motion was made by Trustee Cargill and seconded by Trustee Fleming to designate a 250Kvh Transformer as surplus. The motion carried by a unanimous vote.

Bergen Fire Department Member Approval

A motion was made by Trustee Fleming and seconded by Trustee Cargill to approve Ian MacMillen as a member of the Bergen Fire Department. The motion passed unanimously.

Planning Board of Appeals Member Appointment

Mayor Chimino appointed Timothy Quirk as a member of the Planning Board. A motion was made by Trustee Capurso and seconded by Trustee Fleming to approve the appointment. The motion was carried by a unanimous vote.

Old Business

Trustee Capurso discussed adding a decibel level to the noise ordinance which would allow the Village to post “No Jake Brake” signs on route 262. The change to the ordinance is required by the county to post signs.

Privilege of the Floor

None

Adjournment

A motion was made by Trustee Cargill and seconded by Trustee Capurso to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:24pm

Respectfully submitted,

Cortney W. Gale
Village Administrator