

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on December 11th, 2024**

The regular meeting of the Board of Trustees was called to order by Mayor Chimino at 6:30pm with the following present:

Trustee Todd Cargill
Trustee Michael Fleming
Trustee Bernadette Thompson

Trustee Robert Capurso was absent

Also present: Village Administrator Cortney Gale

Approval of Bills

A motion to approve the bills was made by Trustee Cargill and seconded by Trustee Fleming. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of November 13th, 2024 was made by Trustee Fleming and seconded by Trustee Thompson. The motion was carried by a unanimous vote.

Mayor

Grants

- The Consolidated Funding Application (CFA) Park Grant was submitted. We await notification,
- Summer Recreation Program grant has been submitted for the summer of 2025
- Go-Art Grant (REACH) has been submitted for the 2025 Concert in the park series.
- Northern Borders Regional Commission Catalyst Grant-This \$1,000,000 grant application has been submitted and has been approved to move forward to the final round. We await notification.
- NYSERDA PON 5737 Grant \$200,000. For electric infrastructure upgrades has been submitted by our Administrator with assistance from PLM engineering We await notification.

Miscellaneous

- The installation of underground electric is ongoing at Hickory Park. New LED colonial lights have been installed on the light poles. We are looking forward to spring of 2025 for the completion of this electric project which will transform the overall look of the park.
- NYSDOT – Zachary Starke has informed the village that the installation of two solar powered speed signs have been approved along Buffalo Road. Permit paperwork has been submitted to DOT and I expect to receive the permit very shortly. Our electric crew will install these signs at the locations approved by the DOT.
- I attended the GAM meeting held on Thursday November 21st. Topics discussed were a presentation on Radon and the Chamber of Commerce kicking off a Branding Project to better incorporate all that Genesee County has to offer. They plan on visiting every town and village to gain insight into promoting Genesee County. The last topic of discussion was a roundtable on how to improve attendance at GAM meetings.

- Tree and Park committee met on December 4th with a summary of all that was accomplished during 2024. Trees, benches, concrete pad in the front pavilion, summer concert series, cornhole tournament, underground electric which included new colonial lighting and the return of a Farmers Market to be held on Tuesdays from 4:30-6:30pm starting in June. Rene' Vurraro and I attended the Health Fair held at Gillam Grant Community Center on November 22 to promote Hickory Park. The health fair was well attended, and we were able to convey to those in attendance what the park has to offer in terms of healthy living by utilizing the walking trail and exercise equipment.
- Attended the Bergen Fire Department monthly meeting on December 2nd. The election of officers was held. Wishing the newly elected officers the best in the ensuing year. We truly thank you as a community for your dedicated service.
- The new electric car charger has been delivered. It is scheduled to be put into service during the week of December 16th
- Assemblyman Steve Hawley will be making a presentation on December 18th to the Viking Valhalla/Rose Garden Bowl, commemorating them as a NYS Historic Preservation Registry Inductee. Congratulations to the Sardou family for 70 years of service to our community.
- The annual Tree Lighting/Block Party was held on December 9th. Thanks to all who made this community event possible.
- On behalf of the entire village staff, I want to wish you all a Merry Christmas and a safe and healthy New Year.

Administrator

Sewer

- There was an issue with the boiler that heats the compost building needed to be repaired as well as the overhead door. The moisture produced by the compost pile corrodes things quickly.
- Septic tank pumping is completed for the year, except for the tanks that get pumped twice a year.
- Russell Plumbing replaced a septic tank on Spring Street that was no longer working properly.
- Running the screw press and will be creating a new compost pile.
- Completed the Monroe County Sludge Permit.

DPW

- Have been out a couple times plowing snow and been doing a great job.
- Aided electric crews trimming trees in the Village.
- Eric will be spending time at the sewer plant this winter to build hours needed to take his 3a license.

Electric

- The Linemen along with crews from other municipalities trimmed trees away from powerlines on November 12th and 13th.
- Thank you to the Linemen and DPW for decorating the Village for Christmas and setting up for the Tree Lighting Ceremony.
- Mutual aid was provided to the Town of Bergen in Robbins Brook Park to install electric infrastructure to provide power to buildings and electric charging station.

Office

- I completed the Drug and Alcohol Clearinghouse annual report for our CDL drivers.
- Closing of the last fiscal year is nearly complete.

Miscellaneous

- Unpaid taxes were sent to the county for collection, only four properties did not pay in the amount of \$3,965.10. The county will give us the funds and then attempt to collect from the properties.
- CPR and First Aid training was held on November 21st at 10:00am in the Village board room with five members of the Town DPW in attendance.

- I have not heard back from any grants that have been submitted.
- Next meeting we will begin the budget process.
- The Tree Lighting Ceremony went extremely well. Thank you to everyone who helped make it successful!

Code Enforcement Officer

2023 - Permits

- 60 South Lake Avenue - Hot tub and electric service, Waiting for electrical inspection.
- 62 South Lake Avenue - Verizon

2024 - Permits

- 38 South Lake Ave - Front Porch
- 51 Munger Street - Roof
- 17 Hunter Street - Mud room with washer and dryer in existing garage
- 28 Clinton Street - Pool
- 20 South Lake Ave - Gazebo
- 20 Canterbury Lane - Remodel
- 40 South Lake Ave - Pool
- 33 Buffalo Street - Roof
- 12 Buffalo Road - Roof over the existing deck
- 2 Munger Street - Fence / Front porch
- 39 South Lake Ave - Driveway
- 41 Kaymar Drive - Shed
- 50 South Lake Ave - Window to door
- 62 South Lake Ave - Verizon

Number of Building Permits - 16

Number of C of C's - 0

Number of C of O's - 0

Total Number of Inspections -16

Fire Inspection - 0

Approval of Officer Reports

A motion was made by Trustee Thompson and seconded by Trustee Cargill to approve the officer reports. The motion was carried by a unanimous vote.

Trustee Concerns

Trustee Cargill stated that there is a large pothole at the intersection of Hunter and Route 19.

Trustee Thompson asked about the budget process and the Boards roll in it.

New Business

Zoning Board of Appeals Appointment

Mayor Chimino appointed Robert Seils as a member of the Zoning Board of Appeals.

A motion was made by Trustee Fleming and seconded by Trustee Thompson to approve the appointment of Robert Seils as a member of the Zoning Board of Appeals. The motion was approved by a unanimous vote.

Old Business

None

Privilege of the Floor

None

Adjournment

A motion was made by Trustee Fleming and seconded by Trustee Thompson to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:03pm

Respectfully submitted,

Cortney W. Gale
Village Administrator