

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on November 9th, 2022**

The regular meeting of the Board of Trustees was called to order by Mayor Chimino at 6:30pm with the following present:

Trustee Michael Fleming
Trustee Emily Marble
Trustee Paul Robinson
Trustee George Sardou

Also present: Village Administrator Cortney Gale, Grace Gallivan, Duane Janas, and Todd Cargill.

Approval of Bills

A motion to approve the bills was made by Trustee Marble and seconded by Trustee Robinson. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of October 12th, 2022, was made by Trustee Fleming and seconded by Trustee Sardou. The motion was carried by a unanimous vote.

Mayor

Grants

- **ARPA**-American Rescue Plan Act (Hickory Park Restrooms Restoration Project) Electric upgrade has begun for new electric service to building. New doors and frames are scheduled for installation on November 13. Inside renovation will begin after the doors are installed.
- **Consolidated Funding Application** The \$50,000 EPG planning grant to address inflow and infiltration issues of wastewater infrastructure has been awarded to the Village of Bergen.
- **GVRR**- Genesee Valley Rural Revitalization Grant (Tulley building brick restoration) The village received notice on November 3rd that we will not be receiving funding for our project. Grant funding that in turn funded the GVRR Grant Program has been exhausted. They hope to be awarded funding in the future to continue the GVRR Grant program.

Miscellaneous

- The Administrator and I attended the semi-annual New York Municipal Power Agency meeting held in Syracuse on October 25. Electric rates for the upcoming winter months were discussed in detail. With high rates expected across all utilities this winter the NYMPA Executive board voted to transfer \$8.6 million dollars from the congestion mitigation fund to the general fund to greatly offset the rates that will be charged to NYMPA members which we are a member of.
- Received letter of resignation from Kevin Donovan who served as the Village of Bergen liaison to the Mill Seat Landfill Citizens Advisory Board. We wish Kevin and his family the best and thank him for his many years of service to the community. We will be seeking a replacement for this position.
- Thanks to the Bergen Business and Civic Association and all those involved in the recent Ghost Tour/Trunk or Treat event held at Hickory Park and Mount Rest Cemetery on October 29. It was a perfect

night for the event with a good time being had by all, especially the children. I look forward to next year's festival. Thank you all for bringing the community together with this event.

- Thanks to Todd Cargill, Rene' Vurraro, Heather Painting, Marianne Fleming, and John Schuck for volunteering to serve on the Village of Bergen Tree and Park committee.

DPW

- Mowing of grass and brush pickup continues to November 14
- Trees have been planted along roadsides and at Hickory Park.
- The milling of sidewalk lippage is done for the season.
- Ready trucks and equipment for winter season ahead.
- Working on issue with large storm water drainpipe on Spring Street.

Sewer

- Chris Fay, treatment plant operator, reports the facility is running well
- We await delivery of equipment for planned sewer upgrades to be started. Infiltration of ground water into manholes will be addressed prior to the spring thaw to get a handle on extreme high flows at the sewer plant.

Electric

- Provided mutual aid to Castile on Thursday November 3 to assist with install of overhead conductors.
- Installed new pole at Hickory Park to enable new underground service to be installed into park bathroom
- Installed temporary service to Hank Parker Tents new building addition in the industrial park
- Installed conductor to Hank Parker Building addition with mutual aid assistance from the Village of Churchville
- Taking down military banners for the season on Monday November 14

Administrator

Sewer

- Chris and employees from JM Davidson Engineering inspected sanitary sewer manholes for infiltration last Thursday. A report will be generated identifying repair needs.
- The issues with the new software running the plant have been worked out. Everything is running well.
- I am working on the sludge permit for Monroe County WWTP. We are awaiting the necessary Waste Characteristic Testing.
- A motor on the RAS pump was replaced. The old pump will be repaired and kept for a spare.
- Eric McGrain has signed up for sewer classes at SUNY Morrisville. Classes will be next year.

DPW

- I completed and submitted the NYS DEC Petro Bulk Storage application, and it has been returned approved.
- The street sweeper has been placed up for auction along with LED light parts. The auction ends November 16th.
- I am working on submitting road repairs to the State for reimbursement through the CHIPS program.

Electric

- Mayor Chimino and I met with the New York Power Authority via conference call on October 28th to discuss their cyber security program. It is a free program that will help tighten our security by finding areas hackers could take advantage of.
- We met with Mark Masse and Chris Suozzi to discuss electrical needs in the industrial park.
- Mayor Chimino and I attended the NYMPA semi-annual meeting in Syracuse on October 25th.

Office

- I met with Mickey Hyde from the Bank of Castile to discuss protecting our accounts from fraud. He suggested a program that the bank has that will help protect our accounts. Barb Zinter and I participated in a conference call about the Positive Pay program. It is \$50 a month.
- Deputy Clerk Barb Zinter finished Fixed Assets for reporting, payroll for the town and village. She is working on providing retirement information for the library. On November 29th and 30th Barb is going to a training for her town duties put on by the NYS Tug Hill Commission.
- Deputy Treasurer Rene' Vurraro received the water report from Monroe County Water Authority and changed sewer rents due to water consumption where necessary. She completed documentation to send to the county with delinquent taxes. She reports winter shut off procedures are in effect for electric and we received our first HEAP payment. The Planning Board met on October 19th to review two sign permit applications.
- Tax collection season has come to an end. We had record high payment receipts this year and will only send \$3,696.41 to the county for them to collect.

Miscellaneous

- Mayor Chimino and I are meeting a team from Assured Partners to discuss property insurance and employee benefits on November 16th.
- The apartment that was vacant has been rented. The tenant took possession of it on November 1st.
- Since Rene and I delivered LED light bulbs with a BEEP program brochure to residents we have seen a sharp increase in BEEP rebate requests. We gave out \$6,475 for the month of October.
- I placed a legal notice in the Batavia Daily for the special election to be held on March 21st. The next step will be the Board passing resolutions in January.
- We will be having a sexual harassment and discrimination training by the end of the month.

Privilege of the Floor

Grace Gallivan asked if there is a storm will the DPW still pick up brush if necessary.

Duane Janus stated that there was a pipe at 17 Clinton Street that was exposed and should be removed.

Cortney Gale informed the Board that he received a request from a resident who requested lights be placed at the basketball court for use at night.

Trustee Concerns

None

New Business**Resolution 12 of 2022 – NYCLASS as Official Depository**

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (Section 119-o) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, towns and villages, and districts] to enter into, amend, cancel, and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers, and duties on a cooperative or contract basis;

WHEREAS the Village of Bergen wishes to invest portions of its available investments funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019;

WHEREAS the Village of Bergen wishes to assure the safety and liquidity of its funds;

Now, therefore, it is hereby resolved as follows:

That Cortney W Gale is hereby authorized to execute and is hereby authorized to execute and deliver the NYCLASS Municipal Cooperation Agreement Amended and Restated as of March 28, 2019 in the name of and on behalf of the Village of Bergen.

A motion was made by Trustee Fleming and seconded by Trustee Marble to approve Resolution 12 of 2022. The motion was carried by unanimous vote.

Bergen Fire Department Budget

A motion was made by Trustee Robinson and seconded by Trustee Sardou to approve the Bergen Fire Department budget. The motion was carried by unanimous vote.

Property Taxes to County for Collection

A motion was made by Trustee Fleming and seconded by Trustee Robinson to send uncollected property taxes to the county for collection. The motion was passed by a unanimous vote.

Old Business

Hickory Park Bathroom Update

Mayor Chimino updated the Board on the progress of the Hickory Park Bathrooms.

Adjournment

A motion was made by Trustee Marble and seconded by Trustee Robinson to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:23pm

Respectfully submitted,

Cortney W. Gale
Village Administrator