

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on August 10th, 2022**

The regular meeting of the Board of Trustees was called to order by Mayor Chimino at 6:30pm with the following present:

Trustee Emily Marble
Trustee Paul Robinson
Trustee George Sardou

Also present: Village Deputy Clerk Barbara Zinter, Grace Gallivan, Duane Janas, Sadie Carnes, and Torrin Carnes.

Village Administrator Cortney Gale is out on vacation and Trustee Michael Fleming was unable to attend due to other obligations.

Approval of Bills

A motion to approve the bills was made by Trustee Robinson and seconded by Trustee Marble. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of July 13th, 2022, was made by Trustee Marble and seconded by Trustee Robinson. The motion was carried by a unanimous vote.

Mayor

Grants

- **ARPA-American Rescue Plan Act**-After the board reviewed architect Maria Mazurek of Clark-Patterson-Lee (CPL) cost projections for the renovation vs prefab to the Hickory Park restroom facility at the. July 13th board meeting it was determined that renovating the current structure was in the villages best interest. Cost estimates to include supplies and in house labor/contracted prevailing wage labor will be calculated and presented for board discussion...
- **GVRR-Genesee Valley Rural Revitalization Grant** (Tulley building brick restoration). Awaiting notification.
- **Consolidated Funding Application**- \$50,000 planning grant which addresses inflow and infiltration of the sewer collection system has been submitted.

Miscellaneous

- LED solar powered speed signs have been delivered and will be installed on Rochester Street.
- Very grateful to the Genesee County Sheriffs for the extra patrols inside the village limits
- Trees have been ordered through the New York Power Authority's program and are expected to arrive in late September.

DPW

- Milling and paving areas in need of road repair have begun by the village crew. Resurfacing of Appletree, Church, LeRoy and Spring streets is scheduled for the week of August 15th. Suit-Kote is the contractor overseeing the project. Residents and businesses impacted will be notified.
- Repairs to many stormwater catch basins throughout the village have been completed
- Concrete piers to make repairs to bridge at Hartland Park have been delivered and will be installed later this fall.

Sewer

- Chris Fay, treatment plant operator, reports the facility is running well
- Pumping of septic tanks is progressing well with approximately 50 tanks left on this year's cycle to be pumped. Thanks to seasonal worker Josh Fleming in assisting Chris in this endeavor. We wish you the best as you return to college.
- Computer upgrades are in progress at the treatment plant.

Electric

- Underground service was installed to 20A Rochester Street to remedy a dispute of a village resident who was impacted by the old electric service crossing his property.
- Tree trimming of electric lines has begun
- Mutual aid to assist Silver Springs is scheduled for Wednesday August 10th
- Electric crew has been assisting DPW crew with road work as needed.

Administrator**Sewer**

- The first stage of the sewer plant updates will begin this week. Dan McDowell from Wunderlich-Malec is here replacing the computer system and software.
- Tank pumping is going very well and should be completed by the end of the month.
- I posted the Notification of Complete Application for our sewer permit which is required by the DEC when the permit is renewed or changed.

DPW

- The Jenny Kuzma Memorial Bergen 5K is August 13th cones and barriers will be placed along the course for safety.
- The Ford F-550 had an emission issue and had to be towed to Van Bortel Ford. A new catalyst sensor was installed, and it seems to be working fine now.
- Zach and Eric have been focusing on repairing catch basins and doing road work. Next, they will be working on getting the business space ready for the new renter.
- The equipment deemed surplus (mower, jack hammer and ladder rack) has been put up for auction. The auction ends August 12th.

Electric

- The three reports due to the PSC for our energy efficiency report have been submitted.
- The linemen have provided mutual aid to Castile and Silver Springs. They will be working to replace a transformer at Liberty Pumps on August 27th and have cleared brush at the end of Richmond Avenue.
- The Squirtboom and Digger Derrick had minor mechanical problems that required taking them to Rick's Road Repair.

Office

- I have submitted the paperwork to receive funds from FEMA for administration costs originating from the COVID-19 meal program. We will receive about \$675.
- The Village received the second installment of the ARPA funds in the amount of \$55,538.30.
- Deputy Clerk Barb Zinter continues to work on closing out the year and preparing the AUD & PSC report, she is waiting on information from the state. The County came July 20th to go over their new egov reporting system, they said she was doing a great job. Barb is also working on projects in capacity as Town bookkeeper.
- Deputy Treasurer Rene' Vurraro sent letters to residents who have not yet paid their taxes. She balanced her reports with Barb so that they are ready when our accountant comes in September. Rene' has billed sewer and electric this month and continues to work on the archives.
- The last date to pay property taxes at the Village Office is October 31st after that time unpaid taxes will be sent to the County for collection.
- We have collected 95% of taxes or \$382,403.33 so far. There is \$19,615.50 still left to collect.

Miscellaneous

- New York State has changed the requirements for Sexual Harassment policies. I will be updating our policy and presenting it to the Board.
- CPR training will be August 23rd at 9:00am
- I will be on vacation August 8th to the 12th.

CEO/ZEO

2020 Permits

28 North Lake – Permit Ext. New permit issued on 5/4/22

38 North Lake – Inspection and Permit Ext. 2nd extension 4/22

2021 Permits

19 Buffalo Street – Fence 2 permits given for different properties

62 South Lake – T-Mobile

38 North Lake – (2) Decks

2022 Permits

83 South Lake Ave - Remodel to Apartments

62 South Lake Ave - Replacement of 3 Antennas

24 Munger Street - Foundation Repairs and window replacement

24 Munger Street - Temporary Storage Structure

19 South Lake-Fence

1 McCabe Ct. - Prefabricated shed

28 North Lake -Remodel new permit 5/4/22

41 North Lake-Fence

12 South Lake – Separation wall

49 South Lake – Roof Metal on Garage, re-shingle shed

30 Munger Street – Shed

69 South Lake Ave – Fence

56 Rochester Street – Hot Tub

38 Canterbury Lane – Addition with basement
 11 Emily Court – Pool
 24 Emily Court - Shed

Number of Building Permits - 20
 Number of C of C's and C of O's -3
 Total Number of Inspections -23
 Fire Inspection -2

A motion was made by Trustee Robinson and seconded by Trustee Sardou to accept the officer reports. The motion was carried by a unanimous vote.

Privilege of the Floor

Duane Janas thanked the Village for moving the electric line that ran overhead of his property to the property behind his. It will make it easier to have the decaying tree in his yard removed soon. He also expressed concern about the nets on the basketball hoops in Hickory Park missing or damaged. In addition, there is concern about the gentleman that walks the two pit bulls who seem aggressive and uncontrolled.

Trustee Concerns

Trustee Sardou is still concerned that the brick façade at 19 North Lake needs repair and may be in danger of falling but understands that our CEO has looked at it.

Trustee Marble has had residents approach her about the weeds in Ward Park being unsightly. She also updated everyone on the Summer Rec Program. It is going well. They hired one person to help and then Genesee County Job Development also came through with a person to help.

Mayor Chimino thanked Trustee Marble for all she does for the Bergen Summer Rec Program here and in Byron as well. He also wanted to give his appreciation to our Fire Department and all they do for our community. Thank you also to Josh Fleming for helping Chris Fay this summer with the sewer tank pumping, it was a big help.

New Business

RESOLUTION FOR ROAD CLOSURE

RESOLUTION – 9- 2022 (Jenny Kuzma Memorial Bergen 5k Race)

WHEREAS, THE Jenny Kuzma Memorial Bergen 5k Race, is scheduled on **Saturday, August 13, 2022 at 8:30 am,**

WHEREAS, the proposed *race* route is along Park View Dr, Route 33, Rochester Street, Clinton Street, Leroy Street, Route 19, and McKenzie Street located within the Village of Bergen,

WHEREAS, the Village Board of the Village of Bergen, New York, has determined that it is necessary to close Park View Drive, Rochester Street, Clinton Street, Leroy Street, and McKenzie Street located within the Village of Bergen to adequately protect the health, safety, and welfare of the participants in the race and the spectators along the route, and

NOW, THEREFORE, IT IS HEREBY RESOLVED AND ORDERED by the Village Board of the Village of Bergen, New York that Park View Drive, Rochester Street, Clinton Street, Leroy Street, and McKenzie Street shall be closed within the Village of Bergen, New York on Saturday, August 13th from 8:30am in order to permit the passage of a race along said route, and

The *Village of Bergen* will be responsible for obtaining all proper permits from the New York State Department of Transportation for Route 33 and 19 and to notify the Genesee County Sheriff and the Bergen Fire Department and to comply with all requirements of said agencies. The *Village of Bergen* will also take the responsibility to make all necessary arrangements for traffic control (barricades, flag persons, signs, etc.).

BE IT FURTHER RESOLVED AND ORDERED that said road shall be reopened to passage of vehicular traffic as soon as it is practicable after the conclusion of said *race*.

A motion was made by Trustee Robinson and seconded by Trustee Marble to accept resolution 9 of 2022. The motion was carried by a unanimous vote.

RESOLUTION 10 of 2022

DELEGATE to MEUA ANNUAL MEETING

WHEREAS, the Board of Trustees of the Village of Bergen, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Annual Conference of the Municipal Electric Utilities Association of New York State has been called on September 6 – 9, 2022, to be held at the Marriott Syracuse Downtown Hotel, and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED that Mayor Joseph Chimino be and is hereby designated as the accredited delegate of the Village of Bergen, New York.

A motion was made by Trustee Marble and seconded by Trustee Robinson to approve Mayor Joseph Chimino as Delegate to the MEUA Annual Meeting. The motion was carried by a unanimous vote.

STREET SWEEPER PURCHASE

Mayor Chimino is proposing the purchase of a sweeper attachment for the Bobcat Skid Steer. This equipment would replace our current sweeper vehicle which is failing. The Trustees were provided a price quote that had expired on August 1st, 2022.

A motion was made by Trustee Robinson and seconded by Trustee Sardou to approve the purchase but not to exceed \$10,000. The motion was carried by the following vote:

Mayor Chimino – aye
Trustee Robinson – aye
Trustee Sardou – aye
Trustee Marble -- nay

Old Business

The Trustees were presented a cost estimate provided by Clark, Patterson, Lee and a simple diagram for the renovation of the existing Hickory Park Bathrooms. Mayor Chimino believes it can be done cheaper in-house using our own employees and only contracting out what we can't do ourselves. He is requesting funds to repair the bridge and walking trail in Hartland Park and to get the Hickory Park bathroom renovations started.

A motion was made by Trustee Marble and seconded by Trustee Robinson to start ordering things for the bathroom project and the bridge repair not to exceed \$52,000. The motion was carried by a unanimous vote.

Adjournment

A motion was made by Trustee Robinson and seconded by Trustee Sardou to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:32pm

Respectfully submitted,

Barbara J. Zinter
Village Deputy Clerk