

**Regular Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
6:30pm on July 13<sup>th</sup>, 2022**

The regular meeting of the Board of Trustees was called to order by Mayor Chimino at 6:30pm with the following present:

Trustee Michael Fleming  
Trustee Emily Marble  
Trustee Paul Robinson  
Trustee George Sardou

Also present: Village Administrator Cortney Gale, Grace Gallivan, Todd Cargill, Duane Janas, Tom Sardou, Chris Sardou, and Ginny Adams.

**Approval of Bills**

A motion to approve the bills was made by Trustee Sardou and seconded by Trustee Robinson. The motion was carried by a unanimous vote.

**Approval of Minutes**

A motion to approve the meeting minutes of June 8<sup>th</sup>, 2022, was made by Trustee Marble and seconded by Trustee Fleming. The motion was carried by a unanimous vote.

**Mayor**

**Grants**

- **ARPA**-American Rescue Plan Act- Architect Maria Mazurek of Clark-Patterson-Lee (CPL) has completed cost projections for the renovation vs prefab to the Hickory Park restroom facility. The village board will discuss these options and determine how to proceed with this project.
- **GVERR**-Genesee Valley Rural Revitalization Grant (Tulley building brick restoration). We are awaiting notification.
- **Consolidated Funding Application**- \$50,000 planning grant which addresses inflow and infiltration of the sewer collection system.

**Meetings**

- June 16 Staff Meetings
- June 22 Staff Meetings
- June 22 Attended Genesee County Fire/EMS meeting at GCC
- June 29 Staff Meetings
- June 30 Met with Casey DeGraff (CPL) and Peter Ochal (STC Construction) to discuss Pre-Construction agenda concerning Contract A- Pump station Improvements and Contract B- Ultraviolet Disinfection projects.
- July 6 Staff Meetings
- July 6 Met with Justin Randaccio from Lawley Insurance to discuss the village's insurance policy and verify that all is up to date.
- July 11 Attended Bergen Fire Department's monthly meeting
- July 13 Staff Meetings

**Miscellaneous**

- Continue to utilize Genesee Justice clients that perform work at no cost to the village. To date 86.5 hours have been completed.
- Family and friends gathered Saturday, July 9th at Hickory Park for a tree dedication ceremony honoring the memory of George and Marge Cunningham. Thanks to Tom Williamson for organizing the event.
- DOT has installed high visibility signage at the pedestrian cross walks on route 19 in the village.

**Sewer**

- WWTP has been operating well, with no issues to report at this time
- Finished install of Cat 6 wire to monitor and control equipment
- PH pump was rebuilt and is now back in service
- Hired seasonal part time helper to assist Chris Fay with septic tank pumping

**Electric**

- Setting up mutual aid for tree trimming of our electric lines.
- Oil samples of substation equipment took place on June 24
- Stray voltage testing of equipment as mandated by the Public Service Commission is complete
- Metering replaced on padmount transformer at K2 Industries on Buffalo Road

**DPW**

- Brush pickup
- Catch basin cleaning and repair
- Will be starting road work in preparation for micro sealing of the following streets Church, LeRoy, Spring, and Appletree. This micro sealing work is scheduled for late August.

**Administrator****Sewer**

- Resolution 7 was passed at the last board meeting; the estoppel notice was posted, and the one-month period has elapsed without receipt of a petition for a permissive referendum.
- DEC changed some of our testing requirements but forgot to notify us, so they gave us an extension as we get the testing process in place.

**DPW**

- The DOT approved the permit for the Jenny Kuzma Memorial Bergen 5K, the race will be August 13<sup>th</sup> using the same route as last year.
- The Gravely Zero-Turn Mower from Bentley Brothers has been received. The Kubota mower and other items deemed surplus will be placed for auction at the end of the week.

**Electric**

- I am finishing up work on the three reports due to the PSC for our energy efficiency report. They will be submitted soon.
- A claim was submitted for the Meter Tester that was damaged. The claim was approved, and we received \$11,465 from NYMIR. The new tester has been received.

**Office**

- I am almost ready to submit the paperwork to receive funds from FEMA for administration costs originating from the COVID-19 meal program. We should receive about \$675. I am just waiting for a letter from our insurance company.
- Deputy Clerk Barb Zinter has been busy working on closing out the year and preparing the AUD & PSC report. She is preparing reports and information to send to our accountant in preparation of his visit. Barb has reconciled bank statements for the month and last fiscal year, submitted Federal 941, State 45 and County payroll certification reports. The County is coming July 20<sup>th</sup> to train her on their egov system. The next newsletter will go out with electric bills on July 21<sup>st</sup>.

- Deputy Treasurer Rene' Vurraro working on taxes; collecting and inputting them which takes a considerable amount of time. Rene' has started to work on the archives again, filing documents and disposing of files we no longer need to keep. She reported that our aged receivables are - \$7,500. The next batch of vouchers will be ready for Board review July 27<sup>th</sup> at noon.
- Our accountant Bill Frietag from BST & Co. will be in the office September 19<sup>th</sup> and 20<sup>th</sup> to review our electric accounting. I have sent a request for extension to the Public Service Commission for our Annual Report. We are not able to complete it until the state provides us with retirement information which they do not send until after the AUD report due date.
- The change from a DUNS number to the new Unique Entity Identifier (UEI) is complete after months of back and forth with the Federal Government about our legal name in their system.
- The due date to pay property taxes without penalty was June 30<sup>th</sup>. We have collected 94% of taxes or \$377,793.87 so far.

#### **Miscellaneous**

- We have a possible renter for the business space in the Tulley Building. She would use the space for a full-service salon. The individual has already gone through the Planning Board to get the use changed.
- NYCOM Fall Training School is September 12-16 in Saratoga Springs.
- The Planning Board met on June 15<sup>th</sup> and had two pieces of business, changing the use of our business space, and approving the sign at Ralph & Rosie's Pizzeria.

#### **Privilege of the Floor**

**Ginny Adams** thanked the Village for putting up pictures of the graduating seniors and hopes it continues. She had two code enforcement issues, one with junk at 19 Buffalo Street and another regarding dangerous steps and railing at 11 South Lake. Mrs. Adams asked about the speed bumps on Rochester Street as there is a continual issue with speeding on the street.

**Grace Gallivan** inquired why her sticks and leaves are no longer being picked up in the cans, she has been putting out for 50 years. She does not believe it is against the Village Brush Policy. It is easier for her and feels that it is easier for the village employees than dumping it on the ground. She asked if the Genesee Justice workers that are being used are doing work that may conflict with the Union.

#### **Trustee Concerns**

**Trustee Marble** is concerned about the speed in which motorcycles are going through the village. She also asked about the Streetsweeper and working on catch basins. She noted that there was a low wire on Route 19.

**Trustee Fleming** commented on the odor coming from Bonduelle and asked who citizens can contact to make complaints.

**Trustee Sardou** stated that the brick façade at 19 North Lake needs repair and may be in danger of falling. He also stated that there is a tree at 16 Buffalo Street that needs to be looked at.

#### **New Business**

##### **Hickory Park Bathroom Proposal**

Mayor Chimino shared plans with the Board plans received from Clark Patterson Lee for the proposed bathroom remodel in Hickory Park. The Board agreed that at the cost was too high and feels that much of the work can be done in house. Mayor Chimino will work on an estimate to present to the Board.

##### **Summer Recreation Worker**

Trustee Marble requested that a helper be hired for the Summer Recreation Program. A budget transfer would have to be made to cover the cost.

A motion was made by Trustee Fleming and seconded by Trustee Robinson to hire a summer recreation helper for a cost not to exceed \$1,500. The motion was carried by unanimous vote.

A motion was made by Trustee Fleming and seconded by Trustee Robinson to make a budget transfer from Contingency to Parks Contractual in the amount of \$1,500. The motion was carried by unanimous vote.

**Old Business**

None

**Adjournment**

A motion was made by Trustee Robinson and seconded by Trustee Marble to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 8:00pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator