

**Regular Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
6:30pm on October 13<sup>th</sup>, 2021**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 6:30pm with the following present:

Trustee Joseph Chimino  
Trustee Kevin Donovan  
Trustee Emily Marble (VanEenwyk)

Trustee Paul Robinson was absent

Also present: Village Administrator Cortney Gale, Todd Cargill, Grace Gallivan, Bob Fedele, and Judy Fedele.

**Approval of Bills**

A motion to approve the bills was made by Trustee Marble and seconded by Trustee Chimino. The motion was carried by a unanimous vote.

**Approval of Minutes**

A motion to approve the meeting minutes of September 22<sup>nd</sup>, 2021, was made by Trustee Donovan and seconded by Trustee Marble. The motion was carried by a unanimous vote.

**Mayor**

**Grants**

- **GVRP - GENESEE VALLEY RURAL REVITALIZATION GRANT** – Notification was received from the NYS Parks, Recreation and Historical Preservation that our application was unable to be funded. (There were \$3 million in grant requests for \$300,000 available funds.) Our scores were high, money was not available. I will re-apply for the March 31, 2022, deadline for Round 2.
- **ARPA – American Rescue Plan Act** – I am working with Clark Patterson Lee, the county, and our staff to prepare a proposal for the board according to the requirements of the expenditure process for the village. The focus on Stormwater infrastructure and COVID mitigation will be part of the proposal.

**Planning Board** – Plans for the construction project at 83 South Lake Avenue have been submitted to the Code Enforcement Officer.

**Zoning Law** – As per the unanimous vote at the September 22 board meeting, the September 2 draft of the proposed Zoning Law was sent to the County Planning Board for review. The review will take place at the October 14 County Planning meeting with a response to the village by October 15<sup>th</sup>.

**Traffic Study** – As requested by the village, the NYSDOT completed a review of Route 19 regarding vehicle and pedestrian safety. Based on the review, the signs at 5 uncontrolled crosswalks will be upgraded to current Pedestrian Safety Action Plan standards which will include the installation of pedestrian crossing warning signs on both sides of the roadway and reflective strips on the signposts. This work will be completed by the state.

**Statewide Broadband Project** - We received a request from Legislature Chair Rochelle Stein to share the New York State broadband assessment program with village residents. The information and website

( <https://www.empirestatebroadband.com/>) were distributed.

**Park Committee** – Meeting held October 6<sup>th</sup> plans coming together for Christmas Tree Lighting parade.

**Linemen**

- Tree was removed at 60 Rochester Street in the village right of way with the assistance of DPW staff; a core sample taken indicated rot at the core of the tree.
- Oct 5 – assisted Castile, Oct 6 – assisted Churchville.

**DPW**

- Continuing preparation work for winter in all parks
- planters cleaned and stored
- repairs to the fence around Hickory Park were completed
- tree stump grinding (renting a grinder)
- parking spots lined on Main Street
- brush pick up
- community garden clean up

**Meetings, ETC**

- Working with the school, food truck owners, band, advertising, etc in preparation for the Bergen Octoberfest on October 22<sup>nd</sup>
- NYMPA Semi-Annual meeting on October 27<sup>th</sup> – Cortney Gale, Nick Booher and Matt Sluberski will attend, coverage for the village will be arranged for.
- Conversation with Attorney David Roach concerning legal action on local law.
- Working on a “welcome” packet of pertinent information for new residents.

**Administrator**

**Sewer**

- The mechanical seal for a pump was replaced. There have been issues with the Rochester Street lift station sensors indicating problems when there were none.
- Chris has continued to run the screw press and will do so if the polymer continues to work.
- We are working on the Monroe County Sludge Permit.
- I received a quote for computer upgrades that include system back ups that we currently do not have.

**DPW**

- The stones were removed from the streets that were chip sealed.
- The F-550 was returned but showed the same issues three days after we got it back. It is now at a local repair shop instead of a dealership. The F-450 is also back but the dealership only repaired one of three issues we asked them to address. The Volt is back and seems to be working fine. Thank you to Churchville for lending us a truck to do brush while our equipment was down.
- I put the Loader, push plow and sickle bar up for auction. The auction ends October 19<sup>th</sup>.
- We will be renting a stump grinder to remove stumps in the parks and Rochester Street.

**Electric**

- The Linemen provided mutual aid to Castile on October 5<sup>th</sup> and Churchville on the 6<sup>th</sup>.
- They will begin working on Meter Testing
- An individual filed a complaint with the PSC because they are outside our franchise area, and I said we couldn't provide them service. I contacted PSC who wrote them a letter stating that we in fact could not service them.
- The NYMPA Semi-Annual Meeting will be October 27<sup>th</sup> in Syracuse.

**Office**

- Deputy Clerk Barb Zinter has been working to finish the Annual Update Document and closed the last fiscal year.
- Deputy Treasurer Rene' Vurraro is organizing the records room to remove documents that we no longer need to keep.
- We have received 99% of property tax payments for a total of \$393,713.06. There is only \$2,429.05 left to receive. The last day to pay before being sent to the County is October 31st. Only three parcels have not been paid.

### **Miscellaneous**

- I created a YouTube Channel for residents to view the videos we take of the board meetings. There is a link on the Village website to view them or they can go to YouTube directly.
- I am using a feature from the website that sends out emails to people who sign up to receive information from the Village in hopes to engage more residents.
- The insurance claim for the water damage to the back business is progressing. We should receive a check for \$6,395.01 in the next few weeks.
- Pivot Acupuncture informed me that they will be moving out at the end of the month. We have some interested parties and will advertise if needed.

### **Privilege of the Floor**

**Grace Gallivan** thanks the DPW crew for always doing a wonderful job picking up brush.

### **Trustee Concerns**

**Trustee Chimino** stated that the area next to the sidewalk on Gibson Street near the St. Brigid's rectory needs repair.

**Trustee Donovan** reminded the Board that they would have to discuss whether or not to allow the sale of cannabis in the Village soon.

### **New Business**

#### **Animal Control Law**

Mayor Barclay presented an amendment to the Animal Control Law that would clarify the Board's position on keeping farm animals in the village.

A motion was made by Trustee Marble and seconded by Trustee Donovan to hold a public hearing for the amendment on October 27<sup>th</sup>, 2021, at 6:30pm at the Village Hall. The motion was carried by a unanimous vote.

#### **Bergen Fire Department Budget**

A motion was made by Trustee Donovan and seconded by Trustee Chimino to approve the Bergen Fire Department 2022 budget. The motion was carried by a unanimous vote.

#### **Zoning Law Update Public Hearing**

A motion was made by Trustee Donovan and seconded by Trustee Marble to hold a public hearing on October 27<sup>th</sup> at 6:45pm at the Village Hall. The motion was made by a unanimous vote.

### **Old Business**

None

**Adjournment**

A motion was made by Trustee Marble and seconded by Trustee Donovan to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:10pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator