

**Regular Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
6:30pm on June 9<sup>th</sup>, 2021**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 6:30pm with the following present:

Trustee Joseph Chimino  
Trustee Kevin Donovan  
Trustee Paul Robinson  
Trustee Emily VanEenwyk

Also present: Village Administrator Cortney Gale and Planning Board Chairperson Rene' Vurraro.

**Approval of Bills**

A motion to approve the bills was made by Trustee Chimino and seconded by Trustee Robinson. The motion was carried by a unanimous vote.

**Approval of Minutes**

A motion to approve the meeting minutes of May 12<sup>th</sup>, 2021 was made by Trustee Donovan and seconded by Trustee VanEenwyk. The motion was carried by a unanimous vote.

**Mayor**

**Grants**

- **Main Street** – Projects must be completed, and final paperwork submitted by June 20. Streetscape boxes have been planted and put in place by DPW, 4 final lights will be added by our linemen to the façade of 25-27 N Lake.
- **CFA** – The application cycle for the Consolidated Funding Application has opened; I have been investigating a possible storm water project for mapping and rehab of the storm water lines, and grant monies for the UV Disinfectant project at the WWTP with Clark Paterson Lee.
- **GVRP - GENESEE VALLEY RURAL REVITALIZATION GRANT**- applied for funding for Tulley building brick restoration and preservation, notification of awards will be in June.

**Planning Board** – Presentation of draft Zoning Law at the 6/9/21 board meeting with the tentative schedule to follow:

6/23 – Any comments and/or revisions submitted by the Village Board to be included in final draft (2 weeks to review)

6/30 – Public Hearing of Final Draft of Zoning Law/SEQR/Local Law – Signs (B & L attends)

7/1 – Final Draft to Genesee County for referral, both local laws (this is tight, but workable)

7/8 – Genesee County Planning Board meeting

7/14 – Finalize Zoning Law/Sign Law at regular Village board meeting

**Parks**– 10 garden plots in the community garden area are reserved, planters have been planted and installed downtown and in Ward and Carpenter Parks, welcome signs are being rehabbed. The number of reservations for the Sage Pavilion is growing, weekends are filling in.

Eleven new bricks were installed in the Veteran's walkway in Hickory Park in time for Memorial Day.

**Summer Recreation program** – The program will run from July 19 through August 13<sup>th</sup>, 5 days a week, 10am to 1pm Hickory Park, applications are available online and in the office. Evie Rodriguez (elementary teacher) has been hired as counselor. I have applied for an assistant counselor through the Jobs Development program. We received \$1200 in funding from the Genesee County Youth Bureau toward program costs.

**Traffic/Safety** – The DOT is following up on our discussion and plan; road measurements have been completed for bike lane lines and edge lines to be painted on route 19, traffic studies are being completed, and speed signs and crosswalk are being prepared for the village.

Two new speed bumps and signage will be installed on Rochester St (2) and Munger St. (1) by mid-June.

I have worked with the county on verbiage for new parking signs; they have been ordered and will be installed downtown.

**Hometown Hero Banners** –The Hometown Hero Banners were hung along Route 19 in time for Memorial Day and will remain through Veterans Day. This project is growing with more requests being added for next year. It has been an honor to work on this project with Donna Gerrard, Sharon DiBottis, and Pat Swapcienski.

There has been an increase in patrols in the village to accommodate those missed during COVID, and due to increase concern over excess traffic speed on village streets.

The Bergen Police Services Agreement has been signed for June 1, 2021 – May 31, 2022.

**Electric Department** – The linemen are arranging for two projects with companies in Appletree Industrial Park; Hank Parkers Tent Co. and Liberty Pumps. These will involve line work and resetting poles (the village will be paid for associated costs).

**GAM – Genesee Association of Municipalities** – May 20, 2021 meeting topics – Fire Service (county funding MRI consulting to meet with all Genesee County Fire Departments and county leaders), Bill Schutt is being appointed County Youth Bureau Director, jail and COVID updates.

### Meetings, ETC

- I attended the Village/Town Hall meeting on May 22 with Assemblyman Steve Hawley for Bergen residents.
- 5K race – we are working with the race directors; permits and park reservations are complete.
- I met with Erik Fix, President of Genesee County Chamber of Commerce, who wanted to discuss his plans for the chamber moving forward, and to hear about the village accomplishments and improvements, and ways to work together to support other communities in the county.
- The Pomeroy Foundation requested pictures of historic markers in the village (3) provided through their grant program for a publication.
- County leadership call 6/5 – This was the last monthly call for COVID updates, calls will resume as needed. These calls were invaluable during the pandemic providing networking and support throughout the county.
- Memorial Day Ceremony took place at the Memorial in Hickory Park on Monday, May 31<sup>st</sup>.
- I am requesting approval for Gerry Wood to be appointed Zoning Enforcement Officer for Village of Bergen.
- After discussion with NYCOM on the topic, I would like to propose a stipend for training completion for members of the Planning and Zoning Boards. The stipend would be equal to the stipend for a regular meeting.
- BBKA – Bergen Park Mini Fest will take place on June 12; barbecue tickets are on sale. DPW will be setting up Hickory Park for the event.

- Received emails and calls concerning our noise ordinance due to complaints of loud music in the village. The complainant called the sheriff twice due to the noise and traffic safety issues caused by musician.
- I attended a county meeting for the NYS County-Wide Shared Services Initiative (6/7) where the process and options were discussed. Possible projects included contracts with county hired assessors, sharing court personnel and location, fire departments (currently being studied), and transfer stations.
- I attended the NYMPA 24<sup>th</sup> Annual Meeting (5/26) via zoom. Thank you to Cortney Gale (delegate), Joe Chimino, and Nick Booher for their attendance.
- Met with Nick Booher (lineman) concerning an electric line running over the property at 15 Clinton St which brings power to 20A Rochester St. Researched property folder, and board minutes from late 1980 to early 1982 for agreements. The electric pole line is attached to is slanted, will be straightened, and secured, wire will be lifted and tightened.
- Gary Cecere (Code Enforcement Officer) is continuing to work with owners of chickens, I have met with and received phone calls from owners asked to follow the clarified law.

### Administrator

#### **Sewer**

- The bid opening for the pumping of sewer tanks was May 21<sup>st</sup> at 11:00am. The only bidder was AD Call & Sons with a bid of \$140 per 1000-gallon tank.
- Sewer Plant Operator Chris Fay has completed installation of the second pump installed at the Rochester Street lift station.
- One of the RAS (Return Activated Sludge) pumps went down at the sewer plant. Chris is working to get it back online. We are running on just one now.
- There is a continuing issue at the Bergen Family Restaurant with grease clogging the tank. We billed them for the cost of fixing it and told them they are required to install a grease trap.

#### **DPW**

- Most of the equipment that we ordered in this new fiscal year is on back order. The zero-turn has been received.
- The DPW crew is keeping up with mowing, brush, and planting trees and flowers.

#### **Electric**

- NYMPA on May 26<sup>th</sup> was informative. We will be seeing an exponential increase in RECs (Renewable Energy Credits) and ZECs (Zero Emission Credit) in the coming years to pay for projects that reduce fossil fuel use.
- The linemen installed a new transformer at the sewer plant.
- A cement pad was installed behind the electric shop for transformers, fencing will also be installed to ensure they are secure.
- Our Historic Fixed Rate Transmission Congestion Contract (TCC) are due by July 9<sup>th</sup>. We are buying two again this year at \$6,596.74 each, down from \$7,221.50 the last two years.

#### **Office**

- We have begun assessing late fees on sewer bills as the State of Emergency legislation that passed did not include sewer.
- Deputy Clerk Barb Zinter will be working primarily on closing the 2020-2021 fiscal year as well as completing the Annual Update Document and Public Service Commission Report. Our accountant Bill Frietag will be reviewing the electric fund on July 27<sup>th</sup> and 28<sup>th</sup> from his office. Barb has also been working on the electric inventory with the linemen.
- Deputy Treasurer Rene' Vurraro has prepared and sent out tax bills. She is finishing the update of the Zoning laws and creating new forms that will be necessary with the new law.

### **Miscellaneous**

- The situation with the IRS was resolved. The submission was from the folding machine we lease.
- I have been working with Jim Kane who designed our website to use an email tool that is attached to our website that will be another means to get information to residents.

### **Privilege of the Floor**

none

### **Trustee Concerns**

**Trustee VanEenwyk** suggested parents be asked to pick lunches up at the school for the summer rec program.

**Trustee Chimino** received calls from unhappy residents about the paint on Ralph & Rosie's building, he suggested the residents speak to the owners. He also asked to go on record as being against the speed bumps being installed on village streets.

**Trustee Donovan** saw an article on the Batavian about conserving water and stated that the Village shouldn't be included as we are on a different line coming from Monroe County Water Authority.

**Trustee Robinson** stated that he agrees with Trustee Chimino and would like to go on record as being opposed to speed bumps in the Village.

### **New Business**

#### **Zoning Code Officer Appointment**

Mayor Barclay appointed Gerry Wood as Zoning Code Officer.

A motion was made by Trustee Chimino and seconded by Trustee Donovan to approve the appointment of Gerry Wood and Zoning Code Officer. The motion was carried by a unanimous vote.

#### **Planning and Zoning Board Training Pay**

The board discussed how to pay Planning and Zoning Board members for training done online.

A motion was made by Trustee Robinson and seconded by Trustee Chimino to pay Planning and Zoning Board members \$40 if they complete 4 hours of required training. The motion was carried by the following vote:

Trustee Joseph Chimino - aye  
 Trustee Kevin Donovan - aye  
 Trustee Paul Robinson - aye  
 Trustee Emily VanEenwyk - nay

### **Old Business**

#### **Zoning Law Update Presentation**

Planning Board Chairperson Rene' Vurraro presented the new proposed Zoning Law to the Village Board and gave an overview of the document.

#### **Sign Law – Proposed Amendment**

Planning Board Chairperson Rene' Vurraro also discussed necessary changes to the Sign Law which include re-zoning that is part of the new proposed Zoning Law, allowing internally light signs in certain zoning districts, and allowing sidewalk signs for temporary use only.

### **Zoning Fee Schedule / Notice Schedule**

Planning Board Chairperson Rene' Vurraro reviewed an updated Fee Schedule and Notice Schedule for meetings.

A motion was made by Trustee Robinson and seconded by Trustee Donovan to approve the new Fee Schedule. The motion was carried by the following vote:

Trustee Joseph Chimino - aye  
Trustee Kevin Donovan - aye  
Trustee Paul Robinson - aye  
Trustee Emily VanEenwyk - nay

A motion was made by Trustee VanEenwyk and seconded by Trustee Chimino to approve the Notice Schedule for Planning Board meetings. The motion was carried by a unanimous vote.

Proposed Zoning Law and Sign Law Public Hearings will be held on June 30<sup>th</sup> at the Sage Pavilion at 6:30pm.

### **Adjournment**

A motion was made by Trustee Robinson and seconded by Trustee VanEenwyk to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 8:05pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator