

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on April 14th, 2021**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 6:30pm with the following present:

Trustee Joseph Chimino
Trustee Kevin Donovan
Trustee Paul Robinson
Trustee Emily VanEenwyk

Also present: Village Administrator Cortney Gale and Patrick Martino.

Approval of Bills

A motion to approve the bills was made by Trustee VanEenwyk and seconded by Trustee Robinson. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of March 31st, 2021 was made by Trustee Chimino and seconded by Trustee Donovan. The motion was carried by a unanimous vote.

Mayor

Grants

- **Genesee Valley Rural Revitalization (GVRR)** – I have completed and submitted the grant application for masonry restoration and preservation, and painting design and paint for the Tulley building. The total for the grant proposal is \$44,740, award notification will be in June 2021.
- **Main Street** – The completed Streetscape project came in under budget, I have been able to get state approval to use the funds for signs at Ralph and Rosie's, American Legion, Greg'ry's, and the new laundromat. These will be installed by June.
- **FEMA** – We have received the reimbursement check for 75% of village expenditures during the meal delivery program. The contract agreements with the Methodist Church and Our Lady of Mercy were paid with this reimbursement. Our FEMA representative assures me the remaining 25% will be forthcoming shortly.

Planning Board – The next meeting is Tuesday, April 20th at 7:00 pm. To review Articles 10 – 16 of the Zoning Code update.

Park Committee/Tree Board – We met on 4/7; the Community garden plots will be cleaned by the Boy Scouts on April 24 to prepare them for planting, decided on design for playground tube replacement submitted by Zach Kuter.

Traffic/Safety – Cortney Gale and I met with Chief Deputy Frieday, Sergeant Hale, and our new village Deputy Sheriff Erik Andre on 4/1 to discuss jake brake issues, speeding in the village, crosswalks, signage, patrol agreement. I had a conference call with Paul Spitzer, Regional Traffic Engineer, and Andy Quinn, Traffic Operations Engineer from the Department of Transportation on 4/8 to discuss traffic safety, pedestrian safety, street markings, village parking, and signage. There will be a traffic study done in the village in the next two months to address the concerns discussed, markings will be installed along route 19, new speed signs will be installed at entrances to the village and at our crosswalks.

Village Engineer- Cortney Gale and I met with Eric Wies on 3/22 to discuss village updates for WWTP, business chemical inventory, UV treatment grant, screw press, etc.

COVID-19 - Daily updates are posted on the Genesee County website for testing and vaccinations.

Village office is open to the public, masks must be worn.

Meetings, ETC

- GAM meeting on March 18 – updates on town water projects throughout the county, jail project, and COVID vaccines.
- County leadership call 4/10 – COVID rates increasing, county jail up to 31 cases, vaccines available but not being used completely, testing and vaccines available at GCC by appointment, Senator Rath discussed budget process and programs being funded.
- Summer Recreation – Plans are being made to resume the 4 week summer recreation program; we have funding coming from the Youth Bureau, and arrangements made for free lunches for the participants.
- A resident on Merriman St requested assistance in tree trimming around wires, the wires belong to frontier. I was able to arrange for frontier to trim his and other trees on the street.
- I have been working with Weckesser Brick Co for the Veteran Walkway in Hickory Park, we will be installing 6 new printed bricks by Memorial Day.
- Hometown Hero Banners – Banners arrived, preview for families May 16 at Legion, staff will hang banners by Memorial Day
- Cortney Gale and I discussed possible solar project with NYMPA representatives (3/15) and TJA Clean Energy on conference call, project remains a possibility.
- BBKA - Easter Egg Hunt for 3/27 in Hickory Park a success, plans continue for COVID edition of Park Festival on June 12 to include chicken barbecue, music, and fireworks. Unfortunately, the BBKA may not continue as a community service organization due to lack of participation.
- Zach Kuter and I have been working on Streetscape projects, tree orders, swing replacements, etc for parks.
- Weekly staff meetings continue Wednesday mornings.

Administrator

Sewer

- The sewer plant has been running well the last few weeks. Chris has been treating for Phosphorus per our SPDES Permit.
- The Monthly and Quarterly Discharge Monitoring Report was submitted and passed by DEC.
- 6922 North Lake Road has been connected to our sewer system. The owners have signed the easement and 10-year agreement for the tank and paid the connection fee.
- There is legislation on Governor Cuomo's desk relating to issuing a moratorium on utility termination that could affect our ability to relevy sewer arrears. This will remain in effect as long as the State of Emergency remains in place.

DPW

- Contractors will be looking at the area in front of Mike's Gym to give quotes today.
- I received a quote from Grippo Asphalt for sealing the parking lots and Suit-Kote for chip sealing.
- Monroe County Water Authority will be starting road repair shortly. There are spots on Buffalo Street, Clinton Street, and Kaymar Drive that they are required to repair.
- The road project for paving Richmond Avenue and Gibson Place are set. Milling will be on May 4th and paving will be May 5th. Grippo Asphalt can produce the small amount of binder we need to repair Gibson Place before paving, they sent a quote over to do the entire job for \$2,350.
- Work in the parks has begun with the Town rolling Hickory Park and Zach mowing, trimming, picking up trash and debris.

Electric

- The MEUA Semi-Annual Meeting is April 20th and 21st and will be held via ZOOM. NYMPA is holding their 24th Annual Meeting in person on May 26th.
- Historic Fixed Rate (Transmission Congestion Charge) TCC’s will need to be renewed by July 14th. As a reference before 2019 we paid \$859.16 each year. 2019’s cost was \$15,437.62, 2020 was \$14,443.88 and 2021 will be \$13,193.48.

Office

- I have completed the Constitutional Tax Limit Filing and the Tax Cap Form. We have the ability to roll over tax levy that we did not use in previous years in the amount of \$5,089.42 which would bring the total property tax revenue increase to \$8,058.58.
- Deputy Clerk Barb Zinter has been working on the section 211 filing for Gary Cecere and Worker’s Compensation Self Insurance Payroll request from the County. She is interacting with the Office of the State Comptroller about questions they have about the Annual Update Document. Barb is also working the Federal 941 and NYS 45 reports.
- Deputy Treasurer Rene’ Vurraro has been updating and creating new forms for code enforcement and working on the Zoning Code update. She and Barb are participating in a series of webinars through the Local Government Workshop all month. The Planning Board will have a full document ready for review soon and Rene asked how the Board would like it presented.

Miscellaneous

- The Town is demolishing the old white building by the end of the year, leaving us with less storage and nowhere to park the loader in the winter to load the plow truck. Mike Johnson suggested that an addition be added to their current building and that we help with manpower and possibly financially.
- AD Call sent a letter requesting that their fee for septic pumping services be increased from \$125 per tank to \$140.
- On Saturday, April 17th there will be an event held in Hickory Park called “Free for All” it is like a garage sale but everything is free.

Privilege of the Floor

Patrick Martino from Waste Management discussed the refuse bid with the Board and asked them to consider awarding the bid to them because of their superior service.

Trustee Concerns

Trustee Chimino noted that the “Welcome to Bergen” sign on Appletree Avenue is tilted.

Trustee Donovan asked about the Village’s plan for upcoming road work and said there are a number of issues where resident’s driveway aprons meet the street.

Trustee Robinson pointed out that there is damage to a catch basin that needs repair at Emily Court and Buffalo Street.

New Business

Schedule & Discuss Re-Organizational Meeting

The Board scheduled the annual Re-Organization Meeting for April 28th at 6:30pm

Award of 2021-2024 Refuse Contract

A motion was made by Trustee Chimino and seconded by Trustee Donovan to award the 2021-2024 Refuse Contract to Casella in the amount of \$80,988.00. The motion was passed by a unanimous vote.

Resolution #3 of 2021- Delegate to NYMPA Annual Meeting

WHEREAS, the Board of Trustees of the Village of Bergen, New York, is a municipal member of the New York Municipal Power Agency, and

WHEREAS, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Cortney Gale be and is hereby designated as the accredited delegate of the Village of Bergen, New York.

A motion was made by Trustee Donovan and seconded by Trustee Robinson to approve Cortney Gale as Delegate to NYMPA. The motion was carried by a unanimous vote.

Budget Public Hearing

The Board scheduled a public hearing for the 2021-2022 Electric, Sewer and General budgets for April 28th, 2021 at 6:30pm.

Old Business

Zoning Code Update

Mayor Barclay discussed with the Board the upcoming presentation of the Zoning Code update.

Adjournment

A motion was made by Trustee Chimino and seconded by Trustee Robinson to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 8:02pm

Respectfully submitted,

Cortney W. Gale
Village Administrator