

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on October 14th, 2020**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 6:30pm with the following present:

- Trustee Joseph Chimino
- Trustee Kevin Donovan
- Trustee Paul Robinson
- Trustee Emily VanEenwyk

Also present: Village Administrator Cortney Gale, Rene’ Vurraro, Barbara Zinter, Christopher Fay, Grace Gallivan, Ken Fee, Julie Fee, Peter Celentano, Jeff Parnapy, Dan Wade, Hannah Wade, Isabelle Bliss, Jeff Congiglio, McKenzie Lee, Taylor Emrich and Eric Emrich.

Approval of Bills

A motion to approve the bills was made by Trustee VanEenwyk and seconded by Trustee Robinson. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of **September 9th, 2020** was made by Trustee Donovan and seconded by Trustee VanEenwyk. The motion was carried by the following vote

- Mayor Barclay - aye
- Trustee Joseph Chimino - abstain
- Trustee Kevin Donovan- aye
- Trustee Paul Robinson - abstain
- Trustee Emily VanEenwyk - aye

A motion to approve the meeting minutes of **September 22nd, 2020** was made by Trustee Robinson and seconded by Trustee Chimino. The motion was carried by the following vote.

- Trustee Joseph Chimino - aye
- Trustee Kevin Donovan - aye
- Trustee Paul Robinson - aye
- Trustee Emily VanEenwyk - abstain

Mayor

Grants

- **Main Street** – Progress is continuing on the participating buildings: 25-27 N Lake Ave has gone out to bid for a contractor, and due to the lateness of their approval, will require an extension for completion, 23 N Lake Ave façade work will begin shortly and should be completed in the next month, 12 S Lake Ave has a painted façade but supplies are delayed for completion, the second floor of 10 S Lake is nearing completion and the windows have arrived for installation, and the final lights have been installed on the

façade of 16 N Lake Ave to complete the project. The new guardrail for the downtown parking lot is being installed and the donated sidewalk library is being rebuilt.

- **Tree City USA Reward Grant** – The application I submitted to Tree City was awarded with a \$1000 grant to be used for tree plantings in the spring. These will be specimen trees planted in Ward (Silver Maple), Hickory (Sugar Maple), and Carpenter Parks (River Birch and Oak). The plantings will be done in conjunction with the annual spring Community Action Day and Arbor Day celebration with the school.
- **FEMA** - Application and documentation for the Bergen COVID-19 meal Delivery Program has been submitted for reimbursement.

Committees/Boards

- **Planning Board** –I participated in the September 23rd planning board meeting at which the work on the Zoning Law update continued with the focus on application procedures and administration and enforcement. Thank you to the committee is doing a comprehensive job on the updates. Rene Vurraro, Planning Board Chairperson will give a report on the Zoning Law update work at the board meeting. Barb Zinter , Planning and Zoning Boards Secretary, will give a short zoning board update.
- **Park Committee/Tree Board** – The village E-waste event took place on Sept 26th; 5 of us worked to collect 1160 pounds of tvs, computers, etc. that were then picked up by Sunnking Recycling. At the October 7th meeting we discussed a fall disc golf “tournament”, and options for a “virtual” tree lighting event for the community.

Traffic

- Zach Kuter and Kirk Roberts are working with the county on signage for Route 262 in response to the traffic study completed by the DOT. They are moving two village signs which will lead to the installation of 2 county signs.
- Rochester Street - After having several conversations with Genesee County Sheriffs and the County Highway Superintendent concerning excess speed on Rochester Street and throughout the village; I arranged for extra patrols, the use of the county flashing speed sign, the installation of a crosswalk at Clinton Street, temporary speed bumps, and signage. I delivered information concerning these plans to each Rochester St. property. If this temporary speed calming device is successful in helping to slow traffic and protect our neighborhoods, we will put official protocols in place for the village.

County Revenue Sharing

- The County Legislature has reached a consensus on a dollar amount for a final voluntary revenue distribution payment for 2020 along with an amount to be distributed for 2021. The overall amount from the county is distributed between the towns and villages using equalized taxable values. The 2020 – 2021 Village General budget was adopted and went into effect June 1, 2020 and had to be adjusted due to the loss of sales tax revenue from the county. The final 2020 payment of \$113,589 will be made at the end of October bringing in 14.8% less than planned, the 2021 payments will be made monthly starting with the first payment at the end of January and will total \$199,528 which is 28.5% less than planned. . These amounts do not bring us back to where we would like to be but are a great boost from where we thought we would be after the legislature voted to rescind the shared sales tax resolution.

COVID-19

- Governor Cuomo has extended the State of Emergency until November 5, 2020.
- To summarize the “Partnership Calls” with county officials, town supervisors, and village mayors over the last month; there has been an uptick in the number of COVID cases in our region (0.8% up from .5% over the summer), new levels of intervention are being imposed with up to \$15000 in penalties for not following protocols, cluster in Elba possibly due to social occurrences in parks, the state is putting a new push on local government to enforce protocols, a new code for positive numbers (red, orange, yellow), no school employee is deemed essential and cannot work while quarantined, hoping for an increase in free and rapid testing for the county, and the 50 person limit on social gatherings remains in place.

Wastewater Treatment Plant

- Tanks are being pumped regularly; Chris Fay and Dustin Casper, our temporary part time employee, are doing a great job. I have received several compliments from residents as to the quality of work that is being done.
- An informational meeting for the board is planned to bring everyone up to date on what has and is being done at the plant, engineering for the plant, and the grants and financials that are in place for the plant.

Shared Service Initiative

- Matt Landers, County Manager, introduced the program to supervisors and mayors on a zoom call. This is a state initiative where municipalities submit a money savings project to the county for cost reimbursement, municipalities working together must be contiguous to submit. This is something we should consider investigating for next year.

GAM

- At the Sept 17 zoom meeting, the Fire Service Task Force gave a presentation about the work they are doing on a implementation plan for mutual assistance, strategic planning, building maintenance, equipment planning and consolidation, training consolidation, and a central purchasing program. They will be sending out an RFP to state and national firms for consultant work to assist with the development of the plan.

Christian Yunker, District No. 2 Legislator (Byron, Bergen, Elba)

I extended an invitation to our new Legislator Christian Yunker who visited on October 6th; we discussed county projects, village projects and future plans. He also had a discussion with the staff. He will return to attend a board meeting in the future.

ETC

- Sidewalk parking is becoming a problem in the village; walkers are having to walk into the street to avoid these vehicles, this is creating a safety hazard. Our local law prohibits parking on the sidewalks; vehicles will be tagged with a warning to be towed if there is a second violation.
- I attended the Library Dedication on September 26; after the ceremony I was able to give a tour of the Main Street projects and the Sage Pavilion to Senator Ranzenhofer, Assemblyman Hawley and Legislator Yunker. Senator Ranzenhofer and Assemblyman Hawley were instrumental in securing the \$100,000 SAM grant for the Sage Pavilion Project in the village.
- Thank you to everyone for attending the 2021 Fire Department budget presentation on Sept. 22nd; we will plan to vote on the budget at the November board meeting.
- I am continuing work with the Legion Auxiliary and the Triangle Club in developing a Hometown Heroes project for the village. This project involves hanging banners from poles in the village for current service members.
- I am working with Tom Williamson, Legion Commander, on the purchase of security cameras for the memorial in Hickory Park. It would be a joint purchase; the village would do the installation.
- Community Garden Plots are to be cleaned by October 16; gardens will be covered for the winter.
- Spoke with a concerned resident on Lake Ave; kids in Hickory park ringing doorbells and knocking on doors after midnight. I contacted the sheriff who followed up with patrols to the park to investigate.
- Met with linemen concerning increased lighting in Hickory Park, put a plan in place to lower existing lamps and install motion lighting in back pavilion. This was completed last week.
- Census participation in Genesee County has reached 98% ; undercounted residents account for a \$30,000 loss for each over 10 years.

Trustee Vickie Almquist – A sincere thank you to Vickie Almquist for her service as Village Trustee; her insight and perspective enhanced our discussion, and her sense of humor added to our meetings. Vickie will continue to serve the community as a member of the Village Park Committee, Tree Board, Bergen Business and Civic Association, and Triangle Club.

Administrator

Sewer

- The membranes for the Sewer Plant were delivered on Friday, October 9th. They were received in good shape; installation will begin October 19th.
- Plant Operator Chris Fay and his helper have been digging up sewer tanks for pumping. They have pumped 124 tanks to date.
- Chris has been doing maintenance on the blowers and running the screw press. He also cleared out the compost building to store the membranes.

DPW

- The DPW crew is finishing up with mowing and park upkeep for the year, including painting of playground equipment walkways and cleaning up the Community Garden. Brush and leaf pick up will continue until mid-November.
- They have been working on Main Street Grant Streetscape and should have the new parking lot guard rail up by the end of next week.
- They are preparing equipment for plowing snow. The main plow truck is back in the Quonset Hut.
- A small drainage ditch was created in front of 14 Gates Street to alleviate storm water drainage issues that were affecting the home.
- Lineman Nick Booher and Matt Sluberski reinforced the bank of Minnie Creek on Gates Street with utility poles and stone so erosion would not undermine street.

Electric

- The Linemen have been providing mutual aid recently to Castile and Churchville.
- They have cut down 25 dead trees around the village and will start tree trimming this week.
- Byron – Bergen School was without power last week and we were asked to assist. The linemen got them back up and running for now but will need to return when equipment comes in to permanently fix the problem.
- NYMPA semi-annual meeting will be held October 28th at 9:30am online if anyone would like to listen in.
- The Governor has extended the State of Emergency through November 5th. We are still not able to shut power off to customers due to nonpayment for another month. I believe the State of Emergency will be extended monthly until early next year.
- I received a notice from NYMPA that the Village of Sherburne is leaving the organization.

Office

- Property Tax payments were due on June 30th; anything after that date will have a penalty. To date we have received 98% of tax payments in the amount of \$391,345.85, which includes sewer arrears and the refuse fee. There is only \$9,817.85 left to collect. Payments will be collected until the end of the month at which time they will be sent to the County for collection.
- We held a sexual harassment training for the staff this morning. The CPR training held on September 30th went well, our employees are certified for two years.
- The 2021-2022 budget is coming along. I can move forward now that I have a solid revenue number from the County and the healthcare rates from the Teamsters.
- Deputy Clerk Barb Zinter has completed payroll certifications for the County for the Village and Town. She received accounting information from Bill Frietag so she can complete the Annual Update Document and Public Service Commission Report. She updated the sewer tank pumping log and is setting up a training for the Zoning Board of Appeals. Completed Federal and State payroll withholding reports for the Village and Town.
- Deputy Treasurer Rene' Vurraro continues being busy with zoning code updates which she will discuss later. We will be receiving the Monroe County Water Authority annual report which she will review and

make any changes necessary to usage rates on customers’ accounts. Any changes will be reflected in the November billing. Rene has also been reviewing electric budget billings and reports that our aged receivables are -\$4,391.19.

- The technology upgrades in the office are complete. The new phone system should be installed by the end of the month.
- I would like to thank the election inspectors for their work on the September 15th election, they did a great job working with the COVID protocols.

Privilege of the Floor

Grace Gallivan thanked the Village for changing brush pick up to every week. She also asked since there is a moratorium citing residents for having chickens in the Village does that mean they can get more in the meantime.

Trustee Concerns

Trustee VanEenwyk asked about the fire siren on the library building. She was referred to Fire Department President Eric Wies.

Trustee Chimino asked about the status connecting surveillance cameras located at the Sage Pavilion and Sewer Plant to the internet. He stated that some bushes and trees need to be trimmed as they are encroaching on the sidewalks. Trustee Chimino stated that Village employees should wear high visibility vests when working on roads. He asked about the backup Sewer Plant Operator for the Wastewater Sewer Plant to ensure one is in place. He also asked if the phone numbers were changed at the Sewer Lift Stations. Trustee Chimino asked that Executive Session be added to the agenda to discuss employee matters.

Trustee Robinson discussed the speed bumps installed on Rochester Street and the need for additional speed signs throughout the Village.

New Business

Zoning Law Update

- Planning Board Chairperson Rene’ Vurraro gave a detailed update on the progress of the Zoning Law update to the Board. She stated that the Board should receive a draft for their review in January.
- Zoning Board Secretary Barbara Zinter discussed the status of the Zoning Board of Appeals.

Approval of Record Retention & Disposition Schedule

Resolution 12 of 2020
Record Retention and Disposal Schedule

RESOLVED, By the Board of Trustees of the Village of Bergen that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A: (a) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local

Government Records (LGS-1), after they have met the minimum retention periods described therein; (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

A motion was made by Trustee Robinson and seconded by Trustee Donovan to pass resolution 12 of 2020 the Record Retention and Disposal Schedule. The vote was approved by a unanimous vote.

Fire Department Member Approval

A motion was made by Trustee VanEenwyk and seconded by Trustee Robinson to approve Jillian Menzie, Elizabeth Burlingame and Sandra Owen as members of the Bergen Fire Department. The motion was approved by a unanimous vote.

Re-Organizational Proceedings

Annual Reorganization Meeting

Appointment of Officers

- **Administrator with Clerk/Treasurer duties: Cortney W. Gale**
- **Deputy Clerk: Barbara Zinter**
- **Deputy Treasurer: Rene Vurraro**
- **Fire Marshal, CEO/ZEO: Gerry Wood and Gary Cecere as Trainee**
- **Village Historian:**
- **Deputy Mayor: Kevin Donovan**
- **Millseat Landfill Citizen Action Board: Kevin Donovan**
- **Official Newspaper: Batavia Daily News**
- **Official Depositories: Bank of Castile**
- **Village of Bergen Attorney: Boylan Law Office, LLP & Hodgson Russ, LLP**
- **Village of Bergen Engineer: Clark Patterson Lee Associates**
- **Village of Bergen Accountants: BST & Co.**
- **Village Election Inspectors: Constance Fiedler, Virginia Adams, Grace Gallivan, Karen Manners or any other trained inspector.**
- **Village of Bergen Insurance Provider: Lawley Genesee**
- **Village of Bergen Bond Council: Hodgson Russ, LLP**
- **Planning Board Member 5 Year Term: TBD**
- **Zoning Board Member 5 Year Term: TBD**

Employee Council Meetings:

All Village Employees and Mayor will meet every Wednesday morning at 9:00am in the Village boardroom to review current, on-going and future village related duties. This meeting has been created in-lieu of a Department of Public Works Supervisor.

Planning and Zoning Board of Appeals Meetings:

The regular meeting of the Village Planning Board will be the third Wednesday of each month at 7:00 p.m. in the Village boardroom. At the discretion of the Chairperson, the meeting may not be held due to lack of business before the Planning Board. The regular meeting of the Zoning Board of Appeals will be held the fourth Thursday of the month at 7:00 p.m. in the Village boardroom and will be held only when there is business before the Zoning Board of Appeals.

Park Committee/Tree Board

Tree Board and Park Committee will meet together the first Wednesday of the month at 7:00pm; the boards will consist of the same 5 individuals appointed by the Board of Trustees. The board is charged with developing and managing a comprehensive tree management program, being responsible for the care and management of the village trees, encouraging and promoting community involvement in public health, safety, general welfare through plant maintenance, as well as implement the 5 year Parks Master Plan for the Village of Bergen and promoting Village parks and activities.

Appointment of Registrar of Vital Statistics:

The Village appoints Town Clerk Michele Smith as Registrar of Vital Statistics. The Village also appoints any deputies the Town Clerk may have installed in office.

Sewer Arrears Relieved:

Any unpaid sewer arrears as of April 30th, 2021 will be relieved on the June 1, 2021 tax bills.

Mileage Rate:

The Mileage Rate will adjust to **.57** cents per mile.

Legal Notices:

All legal notices will be posted on the inside bulletin boards at the Village Office and Byron-Bergen Public Library as well as the Community Bulletin board in the Village Post Office. They will also be published in the official newspaper if necessary.

Bidding and Purchasing:

County and State bids will be used and accepted in lieu of competitive bidding, for complete procedures see the Village Procurement Policy.

Audit and Appropriations:

Pursuant to Village Law 5-524(5)&(6) the board of trustees may authorize the following claims for payment in advance of audit; payroll expenses, payments of principal and interest on lawful outstanding debt public, utility services, amounts being due upon lawful contracts, postage, freight and express charges of the Village of Bergen. All claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving same shall be jointly and severally liable for any amount disallowed by the Board.

Compensation of Representatives and Officials:

- Representative to CAB shall receive **\$25.00** per meeting
- Planning Board Chairperson shall receive **\$45.00** per meeting
- Planning Board Members shall receive **\$40.00** per meeting
- Zoning Board of Appeals Chairperson shall receive **\$45.00** per meeting
- Zoning Board of Appeals Members shall receive **\$40.00** per meeting
- Election inspectors shall receive **\$100.00** per day (noon – 9pm)

Holiday Observances**2020**

January 1	New Year's Day
February 17	President's Day
April 10	Good Friday
May 25	Memorial Day
July 3	Independence Day
September 7	Labor Day
November 11	Veterans Day
November 26 & 27	Thanksgiving
December 24 & 25	Christmas Eve & Christmas Day
December 31	New Year's Eve

2021

January 1	New Year's Day
February 15	President's Day
April 2	Good Friday
May 31	Memorial Day
July 4	Independence Day
September 6	Labor Day
November 11	Veterans Day
November 25 & 26	Thanksgiving
December 24 & 25	Christmas Eve & Christmas Day
December 31	New Year's Eve

Rules of Order:

The Village of Bergen Board of Trustees has elected to not abide by Robert's Rules of Order; instead it will adopt the following Rules of Order for meetings of the Board of Trustees.

PROPOSED RULES OF PROCEDURE**MEETINGS OF THE BOARD OF TRUSTEES****Regular Meetings:**

The Board of Trustees shall hold a regular meeting the 2nd Wednesdays of each month. Such regular meeting shall commence at 6:30 p.m. and be conducted in the boardroom in the Tulley Building. The Board of Trustees shall determine any deviation of the foregoing paragraph.

Special Meetings:

Special meetings of The Board of Trustees are all those Board meetings other than regular meetings. The Mayor or two or more Trustees acting together upon notice to the entire Board may call a special meeting. Notice shall be given by telephone, in person, or in writing at least 24 hours in advance unless an emergency exists.

Quorum:

A quorum shall be required to conduct business. A quorum of the (5) member board of trustees shall be (3) three. In the absence of a quorum, a lesser number may adjourn and compel the attendance of the absent members.

Executive Sessions:

Executive sessions shall be held in accordance with the NYS Public Officers Law 105. All executive sessions shall be commenced in a public meeting.

Agendas:

- The Administrator, at the direction of the Mayor, shall prepare the agenda. The Mayor or any Trustee may have an item placed on the agenda.
- The public may make a written request stating the specific matter to be addressed, to the Mayor to have a matter placed on the agenda.
- The Mayor will advise the Administrator whether to place such matters on the agenda.
- When possible, items for the agenda shall be given to the Administrator at least 24 hours before the meeting; however, items may be placed on the agenda at anytime upon the discretion of the Mayor.
- The agenda will be prepared and emailed to board members no later than 5:00 P.M. the day before the meeting.
- If necessary, a supplement agenda shall be distributed at the beginning of the meeting.
- Items may be placed on the agenda at anytime, including during the meeting by a majority vote of the board.

Voting:

- Pursuant to Village Law each member of the Board shall have one vote. The Mayor may vote on any matter but must vote in case of a tie.

- A majority of the totally authorized voting power is necessary to pass a matter unless otherwise specified by State law.
- An abstention, silence or absence shall be considered a negative vote for the purposes of determining the final vote on a matter.
- A vote upon any question shall be taken by ayes and nays, the names of the members present and their votes shall be entered in the minutes or reflected as unanimous vote.

Minutes:

- Minutes shall be taken by the Administrator or any other person designated by the Mayor.
- Minutes shall consist of a record or summary of all motions, proposals, resolutions and any other matter formally voted upon and the vote thereon.
- Minutes shall be taken at executive session of any action that is taken by formal vote which consist of a record or summary of the final determination of such action, and the date and vote thereon; provided, however, that such summary need not include any matter which is not required to be made public by the NYS Freedom of Information Law.

Minutes shall also include the following:

- Name of the Board
- Date and time of meeting
- Notation of presence or absence of Board members and time of arrival or departure if different from time of call to order and adjournment
- Name and title of other village officials and employees present and will approximate number of attendees
- Time of adjournment
- Signature of Administrator or person who took the minutes if not the Administrator

Minutes shall not contain a summary of the discussion leading to action taken or include verbatim comments unless a majority of the Board shall resolve the Administrator to do so. Minutes shall be approved at the next board meeting. Amendments to the minutes shall require Board approval.

Order of Business:

- Call to order
- Roll Call
- Approval of Bills
- Approval of Minutes
- Report of officers and committees
- Privilege of the Floor
- Trustee Concerns
- New Business
- Old Business
- Adjournment

General Rules of Procedure:

- The Mayor shall preside at meetings. In the Mayor's absence the Deputy Mayor shall preside.
- The Village Board will abide by the Open Meeting Law. Robert's Rules of Order will not govern the Board of Trustees' meeting.
- The presiding officer may debate, move and take other action that may be taken by other members of the Board.
- Board members are not required to rise but must be recognized by the presiding officer before making motions and speaking.
- Motions require a second.
- A member, once recognized shall not be interrupted when speaking unless it is to call him/her to order.
- If a member, while speaking, were called to order, they should cease speaking until the question of order is determined, and, if in order, he shall be permitted to proceed.
- There is no limit to the number of times a member may speak on a question.

- Motions to close or limit debate may be entertained but shall require a majority vote.

Guidelines for Public Comment:

- The public shall be allowed to speak only during the Privilege of the Floor period of the meeting or at such other time as a majority of the Board shall allow.
- Speakers may only address items on the agenda unless otherwise determined by the presiding officer.
- The presiding officer must recognize speakers.
- Speakers must limit their remarks to five (5) minutes on a given topic, or as shall be otherwise determined by the presiding officer to keep the meeting orderly and allow time to attend to all of the matters on the agenda.
- Speakers may not yield any remaining time they may have to another speaker.
- Board members may, with the permission of the Mayor, interrupt a speaker during their remarks, for the purpose of clarification or information.
- All remarks shall be addressed to the Board as a body and not to any individual member thereof.
- Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste.
- Interested parties or their representatives may address the Board by written communications. The Administrator - clerk/treasurer shall present all such communications to the Board at the next regularly scheduled meeting.

Adjournment:

Meetings shall be adjourned by motion.

Amendments to the Rules of Procedure:

The foregoing procedures may be amended from time to time by a majority vote of the Board.

ADVANCE APPROVAL OF CLAIMS

WHEREAS the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, payroll expense, debt service, lawful contracts, postage, freight and express charges; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.

Section 2. That this resolution is effective immediately.

RESOLUTION FOR ATTENDANCE AT SCHOOLS AND CONFERENCES

WHEREAS there is to be held during the coming official year a) the New York Conference of Mayors Annual Meeting and Training School; b) the New York Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks; c) the New York State Conference of Mayors Public Works School; d) Government Finance Officers Training School; e) MEUA Annual Conference for Municipal Employees and DPW Employees, and

WHEREAS attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the following officers and employees are authorized to attend said meetings, conferences or schools:

- Administrator
- Deputy Clerk
- Deputy Treasurer
- Mayor
- Board Members
- CEO/ZEO

Section 2. That this resolution is effective immediately.

RESOLUTION FOR MILEAGE ALLOWANCE

WHEREAS the board of trustees has determined to pay a fixed rate for mileage as reimbursement to Village Officers and employees who use their personal automobiles while performing their official Village duties;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees will approve reimbursement to such officers and employees at the rate of **.57 cents** per mile.

Section 2. That this resolution is effective immediately.

RESOLUTION DESIGNATING OFFICAL DEPOSITOR

WHEREAS the board of trustees has determined that Village Law § 4-412(3)(2) requires the designation of banks or trust companies for the deposit of all village monies; 7.6 NYCOM Handbook for Village Officials (2013) • Chapter 7 • The Organizational Meeting

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees designates the Bank of Castile as depository of all moneys received by the village treasurer, clerk, and receiver of taxes.

Section 2. That this resolution is effective immediately.

Date of next Re-organization Meeting – Wed., April 7th, 2021

Old Business

Chickens in the Village

A committee seeking to change a law that does not allow chickens to be kept in the village presented their petition and a draft for a new law. After discussion, a few changes where identified, the committee will return for the November 10th meeting.

Executive Session

Executive session was requested by Trustee Chimino to discuss employee matters.

A motion was made by Trustee Robinson and seconded by Trustee VanEenwyk to enter Executive Session at 8:09pm. The motion passed by a unanimous vote.

A motion was made by Trustee Robinson and seconded by Trustee Donovan to exit Executive Session at 8:47pm. The motion passed by a unanimous vote.

Adjournment

A motion was made by Trustee Robinson and seconded by Trustee Chimino to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 8:48pm

Respectfully submitted,

Cortney W. Gale
Village Administrator