

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on December 11th, 2019**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 6:30pm with the following present:

Trustee Vickie Almquist
Trustee Kevin Donovan
Trustee Robert Fedele
Trustee Emily VanEenwyk

Also present: Village Administrator Cortney Gale

Approval of Bills

A motion to approve the bills was made by Trustee Fedele and seconded by Trustee Almquist. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of November 13th, 2019 was made by Trustee Fedele and seconded by Trustee Donovan. The motion was carried by a unanimous vote:

Mayor's Report

Grants

- **Main Street** – Progress continues on the projects. I met with a prospective buyer for the building at 15/17 N Lake. We discussed village support for a business property own and participation in the Main Street Grant funding program.
- I completed and submitted the 2020 Program Funding Application for the Genesee-Orleans County Youth Bureau for the village 2020 Summer Recreation Program.

Committees/Boards

- **Park Committee** – Tree City application has been submitted; I received word that we are being considered to maintain our Tree City status for another year.
- **Planning Board** – The kick-off meeting for the project to update the zoning laws was held on Nov 20 at Sage. John Steinmetz and Molly B. Gaudio of [Barton & Loguidice, D.P.C.](#) directed the meeting for planning board, zoning board, and community members. Work will begin in January.
- Carolyn Walker submitted an application for the position of alternate on the planning board.

WWTP

- We received the Safety Data Sheets from the BBCS for the materials that enter the treatment plant.
- Investigating possible heating system for inflow to the plant during low temperatures.

Intersection Concerns

- I have sent a packet of materials concerning our traffic study request of the route 19 intersections with 490 W exit, Apple Tree, and route 19 to James Stack, Executive Director of the Genesee Transportation Council. The council met here Tuesday and the topic was discussed.

Tree lighting/Community Holiday Luncheon

- The Tree Lighting on 12/2 was a great success; it was a beautiful evening enjoyed by all who attended at the park and came out to listen to the carolers along the way. Thank you to everyone!
- The 2nd Community Holiday Luncheon took place on Dec 8; D&R Depot lunch, music by Charlie Mitchell band, door prizes, great conversation enjoyed by all. A Sage Tree ornament collection has been started.
- It is a pleasure for me to work on these community events for the village.

Meetings. Etc.

- 11/15 – Courtney Gale and I spoke with APPA concerning possible increases of hydro power allocations for Bonduelle, we will continue to pursue this allocation. There will be a new plant manager at Bonduelle before the next processing season.
- 12/5 – Meeting with Lenny Blamowski of Teamsters 264 and village union members to discuss the next contract.
- The Lego Group I had the pleasure to work with placed in the top five in the preliminary competition and will move on to the New York state competition on December 8th, at the University of Rochester.
- We received a request from the auditors of the fire department for validation of funds sent by the village for 2018. The accurate paperwork was signed and returned.
- We are working on a remembrance for Ray MacConnell; a plaque in his honor for the office, and a collection of stories from friends.

Administrator's

Sewer

- NYS Department of Environmental Conservation inspected our composting operation on November 20th and found no issues, which is very unusual for the DEC.
- The quote for the sewer plant membranes runs out January 6th. If we do not have word about the grant and State funding we'll have to take the chance and order them and take out a bond if necessary.
- Mayor Barclay, Chief Plant Operator Chris Fay and I met with the Mayor of LeRoy on Friday, November 15th regarding a backup Plant Operator. It went well and we should be able to use their Chief operator.

DPW

- We received the new F450 on Wednesday, December 4th. It has been put on our insurance and registered.
- I would like to keep the old F450 until the spring so we have an extra truck to help with snow removal.

Electric

- The linemen took down a tree near the corner of Clinton and Munger today. It was the tree that had a limb fall on Halloween. There are a few trees on Clinton and McKenzie Streets that also need to be removed.
- The tenant from the downtown apartment building who tampered with a meter was arrested and went to court on November 20th. We have not received word on his sentence.
- I am putting information together to send to Municipal Electric Utility Association so they have proof that our linemen have received proper yearly training.

Office

- Deputy Clerk Barb Zinter reconciled the bank statements and filed the regular reports. She has attended a Worker's Compensation meeting and participated in Webinars for the Retirement System and GASB updates.
- Deputy Treasurer Rene' Vurraro continues to organize the archive room and other files in the office. She is going through each box and each document one at a time. Rene' reports she is about three quarters complete.

- I continue to work on the 2020-2021 budget. I am very happy that the Union Representative gave the Mayor the healthcare insurance rates for the next three years. We should schedule a budget meeting in January to begin our process.
- The Bond Anticipation Note sale will be on January 2nd at the Municipal Solutions office in Canandaigua. The BAN will be for \$310,000 for six months.
- Our server is being uploaded to the cloud once again. IT consultant Brian Becker found a cost effective company to use.

Miscellaneous

- I have not heard anything about the sale of the Bonduelle property. Attorney Mark Boylan emailed to request an update last week.
- Monroe County Water Authority will be replacing a water main in the Buffalo Street Parking Lot soon. They asked for permission and an easement. I had Mr. Boylan review the easement.
- I participated in two webinars recently. One about Budgeting and the other Elections.
- About half of the wood chips at the Sewer Plant were removed on November 10th. A date will be set soon to remove the rest.
- The office will be closed on December 24th, 25th and 31st as well as January 1st.

Privilege of the Floor

None

Trustee Concerns

None

New Business

Bergen Fire Department Contracts

The Fire Department budget was approved at a previous meeting. Fire protection contracts were signed for the Village of Bergen, Town of Bergen and Town of Riga.

Planning Board Alternate Member

Mayor Barclay appointed Carolyn Walker as an Alternate Member of the Planning Board. A motion was made by Trustee VanEenwyk and seconded by Trustee Fedele to approve Carolyn Walker as an Alternate Member of the Planning Board. The motion was carried by a unanimous vote.

Resolution 14 – Adoption of Genesee County Hazard Mitigation Plan

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF BERGEN
AUTHORIZING THE ADOPTION OF THE
2019 GENESEE COUNTY, NY
HAZARD MITIGATION PLAN**

WHEREAS, all jurisdictions within Genesee County have exposure to natural hazards that increase the risk to life, property, environment, and the County and local economy; and

WHEREAS; pro-active mitigation of known hazards before a disaster event can reduce or eliminate longterm risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS; a coalition of Genesee County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Genesee County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the Village of Bergen

- 1) Adopts in its entirety, the 2019 Genesee County Hazard Mitigation Plan (the “Plan”) as the jurisdiction’s Hazard Mitigation Plan, and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- 2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Hazard Mitigation Steering Committee and Planning Partnership as described within the Plan.
- 5) Will help to promote and support the mitigation successes of all participants in this Plan.
- 6) Will incorporate mitigation planning as an integral component of government and partner operations.
- 7) Will provide an update of the Plan in conjunction with the County no less than every five years.

A motion to approve the Resolution 14 of 2019 was made by Trustee Almquist and seconded by Trustee Donovan. The motion was carried by a unanimous vote.

Old Business

Zoning Law Update Committee

Mayor Barclay proposed the formation of a Zoning Law Update Committee to consist of the entirety of the Planning Board and one member of the Village Board of Trustees. A motion was made by Trustee Almquist to accept Mayor Barclays proposal and the motion was seconded by Trustee Fedele. The motion was carried by a unanimous vote.

Executive Session

Mayor Barclay requested that the Board enter executive session to discuss Union Contract Negotiations. A motion was made by Trustee Fedele and seconded by Trustee Donovan to enter executive session at 7:25pm. The motion was carried by a unanimous vote.

A motion was made by Trustee Donovan and seconded by Trustee Fedele to exit executive session at 8:30pm. The motion was carried by a unanimous vote.

Adjournment

A motion was made by Trustee Fedele and seconded by Trustee VanEenwyk to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 8:31pm

Respectfully submitted,

Cortney W. Gale
Village Administrator