

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on May 8th, 2019**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 6:30pm with the following present:

Trustee Vickie Almquist
Trustee Kevin Donovan
Trustee Robert Fedele
Trustee Emily VanEenwyk

Also present were: Village Administrator Cortney Gale, Byron-Bergen Central School District Representatives Mickey Edwards, Deborah List, and Lori Prinz.

Approval of Bills

A motion to approve the bills was made by Trustee Fedele and seconded by Trustee Almquist. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of April 10th, 2019 was made by Trustee VanEenwyk and seconded by Trustee Donovan. The motion was carried by a unanimous vote.

A motion to approve the meeting minutes of April 15th, 2019 was made by Trustee Donovan and seconded by Trustee Fedele. The motion was carried by a unanimous vote.

Mavor's Report

Grants

- The Sage Pavilion Project has been awarded NYCOM's Local Government Achievement Award for 2019!! Cortney Gale and Chris Fay attended the awards dinner in Cooperstown and accepted the award on behalf of the village. (SAM Grant)
- I am continuing the reimbursement paperwork for the NYSERDA grant project. (NYSERDA Grant)
- Plans for the Village Summer Rec Program are coming together; Shari Schuck will once again be lead counselor, participants will be receiving free lunches for the first three weeks of the program, and tennis lesson once a week. (Youth Bureau Grant)
- Property owner project applications are being submitted for the Main Street Grant; the committee will be reviewing applications next week. The Bank of Castile will be meeting with property owners to discuss loan options.
- The painting on glass for the Sage Pavilion has been completed; arrangements are being made for its installation (Ripple Grant – GoArt). Painting name – Technicolor Woodland Sunset.
- We received a letter stating that our TAP-CMAQ - DOT funded grant for sidewalk repair and replacement will not be awarded.

Committees

- The 3rd Annual Bergen Community Farmers Market will begin June 13th and be held every Thursday through September 26 (not July 4). Looking for entertainment and more vendors.
- Park Committee meeting was held May 1st; registration forms are online for the July 20th disc golf tournament, 2019 Community Yard Sale on August 17th. The committee is looking into a tetherball for Hickory Park, a pickleball tournament. I am continuing work on a grant for playground equipment. The 18 plots in the community garden have been reserved; some agreements have yet to be signed.
- Community Action Day/Arbor Day – Cortney Gale, Zack Kuter, and I met to discuss plans for the May 22 (rain date May 23) CAD and tree planting. We will start in Ward Park with the Arbor Day ceremony, and then plantings will be done throughout the village

Planning Board

- A work session is planned for June 19 with Molly B. Gaudio (Barton & Loguidice) to plan work tasks for the zoning law updates (form based).

Zoning Board

- Village Attorney Mark Boylan attended the meeting on April 25 to discuss his supporting role to the zoning board.

Meetings. Etc.

- I am researching local microbiology labs for salmonella testing for our composting process. The one currently being used is in Syracuse.
- 4/18 – conference call with Tony Modafferi concerning the power agreement
- Cortney Gale, Joe Chimino and I met 4/15 to discuss power allotment and the MEUA meeting.
- Cortney Gale and I met with Bob Frantangelo (manager Bonduelle Bergen) on 4/24 and 4/29 to discuss the application for Municipal and Cooperative Economic Development Power Program. The program would give an allotment of power directly to Bonduelle during the processing season. This would decrease the amount of supplemental power needed to be purchased by the village.
- Zack Kuter and I surveyed Hartland Park to plan repair work that needs to be done there; concrete repairs are needed at the former water tower location, and to the disc golf pads.
- I have been working with the property owners on the Main Street grant project applications.
- The Fedeles will represent the village at the Fireman's Banquet on May 11th.
- I signed the contracts for services with the Genesee County Sheriff's office; the new officer covering the village will be meeting here to set up a calendar of patrols.

Administrator's

Department of Public Works

- The New York Municipal Agencies Semi-Annual meeting is on May 22nd in Syracuse. I will be attending, if anyone would like to join me please let me know by Monday.
- Sewer plant operator, Chris Fay reports that the Waste Water Treatment Plant is running well. He has been running the screw press to keep the Mix Liquor concentration down as it will foul the membranes if he doesn't.
- Mr. Fay and I attended the New York Conference of Mayors Annual Meeting on Sunday, May 5th to receive their local government achievement award for the Sage Pavilion.
- The linemen have been replacing transformers; they have worked a couple weekends as to not disturb businesses while they are open. On Saturday they are providing mutual aid to Akron
- The Kubota RTV was sold for \$14,400 and was picked up on May 6th.
- We received the new meter reader and tablet. We are scheduling installation and training with Gotto Go Electric.
- I received one quote from BC Excavating to grind the brush pile at the sewer plant for \$6,500. I am waiting to hear if we'll get a discount to take brush to Mill Seat Landfill before having them begin.

- We have been working on the New York Power Authority application for Bonduelle. The application would provide a hydro-electric power allocation to Bonduelle, which would in turn help lower electric rates for village residents. It should be ready to send out tomorrow.

Office

- Deputy Clerk Barb Zinter has been preparing the books for the end of the fiscal year and the reports that go with it. She also has done bank reconciliations, contacted residents for Community Garden plots and proof read all the minutes and legal documents we've been working on the last couple weeks.
- Deputy Treasurer Rene' Vurraro sent out the new sewer bills after formatting the system and entering the new information. She reported that we will receive a little more revenue than projected from the rate increase. Rene' is getting everything ready to send to the County to have the tax bills printed.
- The Village was chosen for a "Tax Cap Review" by the Office of the Comptroller. I am happy to report that we passed. There were no issues found.

Miscellaneous

- We had a conference call this morning with Jon Dunn from Waveguide Incorporated regarding the installation of fiber optic wires on 53 of our poles. The pole attachment agreement was sent to Village Attorney Mark Boylan for his review. The Village will receive income each year for each pole they attach to.
- The DPW employees have begun their four, ten hour day, work week. Zach Kuter has been mowing, and cleaning parks. The bathrooms in Hickory Park are open. Kirk Roberts cleaned and started the fountain, as well as cleaned the pavers around it. All the plots at the Community Garden have been fertilized and are ready for planting.
- We've had some issues with ATVs. There have been complaints of people riding ATVs (in their own yards) in the Clinton St area. A resident of Buffalo St called asking if it was legal for her neighbors to build a dirt bike track in their back yard. There is nothing in village law or zoning codes that prevent this unless it falls under the noise ordinance.
- I spoke to Luke Scannell from DEC about plant operator licensing. He stated that they are willing to give us time for Chris Fay to get his 3A license but we'll need a back up operator also.
- I listed the old office lights on Craigslist and was only able to sell 6 of the 32 for \$30. The rest will be sent for scrap.

Privilege of the Floor

None

Trustee Concerns

Trustee Almquist stated there are tire marks over the curb and a pot hole at the corner of McKenzie and South Lake.

Trustee Donovan asked about a flood light at Bergen Sales that looked like it was not installed professionally.

Trustee Fedele asked where the right of way is on Munger St in regards to parking.

New Business

Superintendent Mickey Edwards, Business Manager Lori Prinz and Board President Deborah List reviewed the school’s 2019-2020 budget.

Resolution 6 of 2019 – Arbor Day Proclamation

Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, The holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, Trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife, and

Whereas, Trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, and

Whereas, Trees in our village increase property values, enhance economic vitality of business areas, and beautify our community, and

Whereas, Trees, wherever they are planted, are a source of joy and spiritual renewal,

Now, therefore The Board of Trustees of the Village of Bergen, do hereby proclaim May 22, 2019 as the Village of Bergen’s Arbor Day Celebration in the Village of Bergen, New York, and we urge all citizens to support efforts to protect our trees and woodlands and to support our village’s urban forestry programs, and

Further, We urge all citizens to plant trees to gladden the hearts and promote the well being of present and future generations.

A motion was made by Trustee Fedele and seconded by Trustee Almquist to approve Resolution #6 of 2019 – Adopting Arbor Day Proclamation for the Village of Bergen. The resolution was passed by a unanimous vote.

Resolution 7 of 2019 – New York Municipal Power Authority Delegate

WHEREAS, the Board of Trustees of the Village of Bergen, New York, is a municipal member of the New York Municipal Power Agency, and

WHEREAS, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Cortney Gale be and is hereby designated as the accredited delegate of the Village of Bergen, New York.

A motion was made by Trustee Almquist and seconded by Trustee Donovan to approve Resolution #7 of 2019 – NYMPA Delegate for the Village of Bergen. The resolution was passed by a unanimous vote

Sewer Plant Composting/Plant Designation

Mayor Barclay discussed with the Board sludge composting and the DEC designation at the sewer plant. It was decided to keep composting and not ask for a change in designation.

2019-2020 Bergen Energy Efficiency Budget

A motion was made to pass the 2019-2020 BEEP budget by Trustee VanEenwyk and seconded by Trustee Fedele. The motion was passed by a unanimous vote.

Employee Concealment Permit

An application for an employee concealment permit was presented to the Board. After discussion further information was requested. Trustee Almquist and Trustee Fedele will meet with the employee.

Old Business

None

Adjournment

A motion was made by Trustee Fedele and seconded by Trustee Almquist to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 8:30pm

Respectfully submitted,

Cortney W. Gale
Village Administrator