

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on September 12th, 2018**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 6:30pm with the following present:

Trustee Vickie Almquist
Trustee Kevin Donovan
Trustee Robert Fedele
Trustee Emily VanEenwyk

Also present were: Village Administrator Cortney Gale, Leah Gale, Christina Sardou, Tom Sardou and Grace Gallivan.

Approval of Bills

A motion to approve the bills was made by Trustee Almquist and seconded by Trustee Fedele. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of August 8th, 2018 was made by Trustee Fedele and seconded by Trustee Donovan. The motion was carried by a unanimous vote.

Mayor's Report

Park Committee

- Two new members joined at the September 5th meeting; Tim and Sarah Campbell. Tim has volunteered to run the 2019 disc golf tournament with the assistance of the Park Committee.
- There will be a yard sale at the September 20th farmers market, the last market is September 27th.
- Discussions on Tree Planting program, village flowers, Tree Lighting (Dec 3), and a second scrap metal drive.

Grants

- The William G. Pomeroy Foundation helps people celebrate their community's history through Historic Signage Grant Programs. One of our programs focuses on commemorating public and municipal sites & districts on the National Register of Historic Places. I have registered the village to be able to apply for the historic sign, the board would need to approve the application process and determine the location of the sign.
- Working with DASNY on reimbursement of \$4858.52 for purchase of gazebo to be installed in Ward Park.
- I have been working with Dave Burke on a Ripple Grant project proposal through GoArt; he would be doing a painting on Plexiglas for the opening between the two rooms in the Sage Pavilion. Board approval for the project would be needed, and I would write a letter of support on behalf of the board.

Summer Recreation Program

- Shari Schuck (Head Counselor) and I worked together to complete and submit an application for additional funding offered through the Youth Bureau.

Planning/Zoning Boards

- Minutes of the Planning Board and Zoning Board are available online.

Laborer Position

- Cortney Gale, Chris Fay, Matt Sluberski and I interviewed four candidates for the village laborer position on August 17; Zachery Kuter has been hired to the position and started employment on September 10th.

Fall Clean-up

- The week of October 15-19 will be designated as “fall clean-up” in the village. I am working with Pat McGee to arrange for the 9th grade class and teachers (68 participants) to come to the village and work one day during the week. There will be a scrap metal drive that week; metal will be collected at the Quonset. Park bathrooms will be closed, etc.

Sales Tax

- The county legislature has sent out a “Payment Distribution Agreement Between County of Genesee and Town of _____” to each Genesee County Town. This agreement will have an impact on sales tax distribution. There will be discussion at the GAM meeting on September 20, Bob Bausch, county legislature chairperson, will discuss at the joint meeting on September 26th.

Meetings, etc.

- Design group meeting for Leadership Genesee 9/6, I am continuing to work with speakers for Oct 24 session (Senator Ranzenhofer, Assemblyman Hawley, Legislator Clattenburg, County Manager J Gsell).
- The Spring Street property swap is moving forward; we received the property descriptions to be swapped with Mr. Whipple, the resolution will be presented at the 9/12 board meeting. Village will need to conduct a public hearing pursuant to 6-614 on the Board's motion of discontinuance of that portion of the street and sale to Jay Whipple.
- I wrote up a draft Animal Control Law for the village, emailed it out to all board members for input.
- Welcomed Bob Frantangelo, Bonduelle Plant Manager, to the village. He will be meeting here to discuss ideas he has for opportunities to work with the community.
- Sidewalk ownership and street right of way determinations for Fence Law clarification has been requested of Mark Boylan.
- Attended the Planning Board meeting on 8/15
- Contacted speakers for the upcoming Town/Village Joint Meeting (9/26); Bob Bausch – legislator, Eric Wies – fire department will attend.
- No updates on town garage property.
- Wednesday staff meetings are going very well; positive input and feedback from everyone.

Administrator's

Electric/Sewer

- Nick Booher is nearly finished filling out pole cards. The linemen will be working on tree trimming for the next couple weeks. They identified four large trees that they feel should be taken down to protect the electric lines.
- Chris Fay repaired the VR drive and the RAS pump at the Waste Water Treatment Plant. At this time the plant is running at 100%. With the plant running properly he will now continue with septic tank pumping.
- I attended the Municipal Electric Utility Association annual meeting today with Nick Booher in Buffalo.
- Two more commercial electric meters failed. Nick sent four meters to Itron to be refurbished.
- Rene Vurraro and I met with Miller's Millwork owner Greg Lumb to discuss a meter that failed at his location.

Office

- Public Employee Safety and Health Department (PESH) will be in the office October 4th to train employees on Workplace Violence. This is one of our final pieces to complete their finding report.

- To date we have collected 97% of property taxes, there is only \$11,512.60 left to collect. Residents have until October 31st to pay before we send bills to the County to collect.
- Our electric shutoff policy continues to work well. This quarter we are sending only \$186.69 to collections. Last year at this time we sent \$680. We are on pace to be much lower than last year's total of \$2,373.
- I have sent the materials to Auction International to place the Sterling dump truck on their online auction. The truck had a lien on the title; it was much easier to get a release from Chase than from M&T for the bucket truck.
- I started the paperwork to finance the new plow truck with Key Bank. The rate is 5.31% for 5 years. Payments will be \$22,998.19 a year.

Miscellaneous

- I attended training on the 2018 TAP-CMAQ grant at the DOT office on August 30th.
- Crown Castle has not gotten back to me about the proposal to place guy wires on the cell tower
- Mobilitie is ready to place the antenna on the pole in front of 42 Rochester Street. The village will receive \$500 a year and a flat fee electric usage.
- Talked to representatives from General Motors and Basil Chevrolet about the Chevy Volt. It will be about a month before we can order. The charging stations should be delivered in the next week.
- Bergen Emergency Plan binders are complete and ready to hand out.

Privilege of the Floor

Grace Gallivan commented on the Sign Law and feelings of upholding its intent.

Trustee Concerns

Trustee VanEenwyk discussed the costs of the Summer Recreation Program and what supplies we may need for next summer's program.

New Business

Ryan Cummings – Ward Park

Ryan Cummings discussed with the Board his ideas to improve Ward Park. He does landscape design and provided samples of his work. He also offered to have fundraisers to pay for the improvements.

David Burke- Painting on Plexiglass

David Burke presented the Board his design for a painting on Plexiglass for the Sage Pavilion. He will apply for a Ripple grant through GoArt.

Tom and Christina Sardou – Owners of the Viking Valhalla and Rose Garden Bowl

Mr. and Mrs. Sardou attended the meeting to respectfully request that the Board change the current sign law to allow their business to have an internally lit sign. They presented information and many points to support their request including the fact that Mr. Sardou feels the sign doesn't negatively affect his neighbors and is an improvement to the village. He stated that the sign will be more noticeable lit from the inside and will bring in more business. The sign would only be on from sunset to when they close. They pointed out that looking around the village at current businesses and locations for future businesses that outside of the downtown area they are the only current business affected by the new sign law.

Electric Accounts to Collections

A motion was made by Trustee VanEenwyk and seconded by Trustee Almquist to send \$186.69 in unpaid electric accounts to collections. The motion was carried by a unanimous vote.

Resolution 14 of 2018 – Spring Street Property

WHEREAS, the Village Board of the Village of Bergen has determined that it is in the best interest of the Village to exchange parcels of land along the right of way on either side of the end of Spring St. in the Village with LBJ and D, LLC to resolve encroachments into the right of way; and

WHEREAS, the Village owns the parcel which is part of the right of way on the north side of the end of Spring Street, LBJ and D, LLC owns a parcel on the south side of the end of Spring Street which is part of its larger parcel known as Tax Map number 2.-1-23 (see attached survey map); and

NOW, THEREFORE BE IT RESOLVED that the Village Board hereby authorizes the Mayor of the Village of Bergen to execute all necessary documents to exchange the parcels described herein. This resolution shall be effective immediately.

A motion was made by Trustee Donovan and seconded by Trustee Fedele to pass Resolution 14 of 2018. The motion was carried by a unanimous vote.

Parking

Mayor Barclay discussed with the Board that every winter employees have an issue plowing village streets due to residents parking on the street during prohibited hours. There is law on the books that allows for towing of vehicles in this case. The Board agreed that after a written warning of violation a car should be towed after a second violation.

Old Business

Leash Law

The Board reviewed the current Leash Law and proposed changes from Mayor Barclay.

Drug Testing

A motion was made by Trustee Fedele and seconded by Trustee Almquist to add “Village of Bergen employees are subject to random drug testing facilitated by a third party administrator” to page 54 of the Employee Handbook. The motion was carried by a unanimous vote.

Town/Village Joint Meeting

A joint meeting between the Village of Bergen Board of Trustees and Town of Bergen Board on September 26th, 2018 at 6:30 in the Village Hall.

Fence Law

Mayor Barclay told the Board that work on the Fence Law is still ongoing.

Go Art Support Letter

Mayor Barclay asked the Board to approve a letter of support for a Ripple Grant through GoArt to install a painting on Plexiglass for the Sage Pavilion. The window was designed by local artist David Burke.

A motion was made by Trustee Almquist and seconded by Trustee Donovan. The motion was carried by a unanimous vote.

Adjournment

A motion was made by Trustee Fedele and seconded by Trustee VanEenwyk to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 9:15pm

Respectfully submitted,

Cortney W. Gale
Village Administrator