

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on July 11th 2018**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 6:30pm with the following present:

Trustee Vickie Almquist
Trustee Kevin Donovan
Trustee Robert Fedele
Trustee Emily VanEenwyk

Also present were: Village Administrator Cortney Gale, and DPW Supervisor Gary Zawodzinski

Approval of Bills

A motion to approve the bills was made by Trustee Donovan and seconded by Trustee VanEenwyk. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of June 13th 2018 was made by Trustee Almquist and seconded by Trustee VanEenwyk. The motion was carried by a unanimous vote:

Mayor's Report

Park Committee

- Final plans for the 3rd Annual Chuckfest (July 14) were made at the July 2nd meeting; fourteen players have signed up (more have called in to register that day). Logan Pocock designed the t-shirts.
- Can the ash trees removed from Ward Park be replaced this fall?
- Committee would like to pursue a possible gazebo to be built in Ward Park.

Bergen Community Farmers Market

- Opening day, June 28, was successful for the vendors, over 100 folks attended. July 5th market was expectedly slow the day after the holiday.
- Signs have been purchased to advertize the market, weekly posts are being sent on twitter, Facebook, and Nextdoor app.
- We are continuing to advertize for vendors, fundraisers, yard sale participants, and market attendees.
- We have added a bakery and card vendor, as well as music by the Meta Octaves for the July 12 market.

Main Street Grant and NYSERDA Grant

- Eight building owners in the historic district have agreed to participate in the CFA Main Street Grant process. Cortney and I are working together to secure proper documentation from the property owners and meeting with property owners, securing support letters, etc.
- I will be working on completing the narratives to be able to submit the application by July 27, 2018.
- The final agreement has been received for the \$50,000 NYSERDA grant; this enables us to start work on the project.

Summer Recreation Program

- Summer Rec opens Monday, July 16, with under 20 children currently registered. Many usually register the first day.
- Along with Shari Schuck as lead counselor, Emily VanEenwyk and I interview several candidates for assistant counselor; Andrew Parnapy was selected. We are waiting for the name of the second assistant from job development.

Planning/Zoning Boards

- Training for the new Zoning Board of Appeals, led by Felipe Ottamari (GC) was attended by John Schuck, John Lanphear, Joe Chimino, Robert Capurso, Todd Cargill, and Frank Ciaccia. All were sworn in as members of the ZBA. Training will continue as scheduled.

Bonduelle Property

- We received an email from Robert Anderson, Bonduelle VP Operations via Mark Boylan Attny that our request to purchase the property on Church St and Hunter St has been approved by the CEO and that we can proceed. Their lawyer will be contacting Mark Boylan to finalize the property transfer.

Meetings, etc.

- I am working on a Leadership Genesee committee to develop the program for the “We the People” session for this year’s group.
- We are continuing to work with our attorney and moving forward with the Spring Street property; the Village will need to conduct a public hearing pursuant to 6-614 on the Board's motion of discontinuance of that portion of the street and sale to Jay Whipple. An appraisal has been done on the property.
- Gerry Menzie has been working with a small group to organize a fundraising event for August 2018; I have been meeting with him to support his efforts.
- BBKA meeting on June 25 was the last until September; we reviewed the Park Festival and discussed plans for the coming year.
- I contacted MRM (finance company for building at 25-27 N Lake) concerning broken front window.
- Cortney Gale and I met with Supervisor Haywood concerning the damage to the Town Garage.

Administrator’s

Electric/Sewer

- I have nearly completed the three required yearly Public Service Commission reports. I will have Barb and Rene review the reports before I submit them.
- Bonduelle finally responded to our attorney about the property sale and said that it has been cleared to proceed! It looks like it may happen after all.

Office

- Bill Freitag of BST & Co. was in the office on July 9th and 10th to work on the electric accounts. He was very pleased with the work we presented him. He feels that we are not in need of a rate increase at this time because of the savings realized due to the retirement of Joe Chimino.
- I received the report from PESH (public employee safety/health) and have completed three of the five required tasks. The other issues will be resolved by holding trainings facilitated by the state.
- To date we have collected 94% of property taxes, which is 3% higher than this time last year.
- CPR training is tomorrow, July 12th if anyone is interested in participating. This is a recertification course so you need to be currently certified in CPR/AED.
- I have been assisting the mayor in preparation of the Main Street Grant by asking/collecting support letters from officials and contacting building owners to get them to participate.

Miscellaneous

- The apartment in the rear of the building has been rented as of July 1st. I believe he will be a long term tenant.
- I have completed the changes to the Emergency Plan; we are waiting on one more piece of information before we can send them out.
- The air conditioning had issues last week; Triple-O Mechanical was called to fix it.
- Shelly Falcone of Harris Wilcox inc. completed the appraisal for the Spring St property; she valued it at \$600. I sent it on to our attorney.
- I will be out of the office on July 16 & 17th.
- There is an open house at the Mill Seat Land fill on Thursday, July 26th.

Privilege of the Floor

None

Trustee Concerns

Trustee Donovan has been inquiring about a Medical Coordinator for the Bergen Emergency Plan.

Trustee Almquist requested that Trustee Fedele be given a key to the electric box at the front pavilion for the Farmer's Market.

New Business

Mobilitie – Robert Wilson

Robert Wilson from Mobilitie attended the meeting to discuss placing a small antenna on a utility pole in front of 42 Rochester Street to boost Sprint's cellular reception in the area.

Town Building Update

Mayor Barclay discussed the damage to the Town of Bergen building and the insurance process.

Resolution 12 of 2018 – Main Street Grant

Village of Bergen

Resolution 12 of 2018

Resolution by the Board of Trustees approving and endorsing Village of Bergen in its application to NYS Homes and Community Renewal for funding under the Village of Bergen Main Street Restoration Project

WHEREAS, the Village of Bergen desires to apply for up to \$500,000 in financial assistance through the 2018 Consolidated Funding Application (CFA) under the Village of Bergen Main Street Restoration Project; and

WHEREAS, the application proposes funding to assist property owners to complete building renovations to downtown "main street" buildings on Main Street between 12 South Lake Ave. and 27 North Lake Ave; and

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts; and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Bergen approves and endorses the 2018 Village of Bergen Main Street Restoration Project for assistance prepared and to be submitted by the Village of Bergen.

A motion was made by Trustee Almquist and seconded by Trustee VanEenwyk to pass Resolution 12 of 2018. The motion was carried by a unanimous vote.

Fence Law

The Board reviewed the proposed Fence Law. They will refer questions to the Planning Board.

Cell Tower Proposal

Crown Castle, the owner of the cell tower in Hartland Park, has requested guy wires be added to the tower. Diagrams of site were provided and the board discussed their impact on the park and compensation.

Old Business

Motor Vehicle

The Board discussed allowing motorized vehicles, like golf carts, on the sidewalks for people who have difficulty walking. After discussion they agreed that it wouldn't be safe and that smaller vehicles, like mobility chairs, would be more practical.

LeRoy Property Maintenance Law

After reviewing Leroy's Property Maintenance Law the Board agreed that it wasn't necessary and that our current laws are sufficient.

Executive Session

Executive Session was requested by Trustee VanEenwyk to discuss changes to the Employee Handbook. A motion was made by Trustee VanEenwyk and seconded by Trustee Donovan to enter executive session. The motion was carried by a unanimous vote.

The Board entered executive session at 8:50pm

A motion was made by Trustee VanEenwyk and seconded by Trustee Fedele to exit executive session. The motion was carried by a unanimous vote.

The Board exited executive session at 9:31pm

Adjournment

A motion was made by Trustee Almquist and seconded by Trustee Donovan to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 9:32pm

Respectfully submitted,

Cortney W. Gale
Village Administrator