

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on May 9th, 2018**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 6:30pm with the following present:

Trustee Vickie Almquist
Trustee Kevin Donovan
Trustee Robert Fedele
Trustee Emily VanEenwyk

Also present were: Village Administrator Cortney Gale, DPW Supervisor Gary Zawodzinski, and Jerry Menzie Jr.

Approval of Bills

A motion to approve the bills was made by Trustee Donovan and seconded by Trustee Fedele. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of April 25th 2018 was made by Trustee Fedele and seconded by Trustee Almquist. The motion was carried by a unanimous vote:

Mayor's Report

Veteran Memorial and Hickory Park Entrance

- Work is continuing on the memorial; the monument stone has arrived at the engravers, the brick orders received by the end of April are in the process of being engraved (another group has been submitted).

Park Committee

- At our May 2nd meeting, plans for the disc golf tournament (July 14th) were discussed, a vote was taken for the new logo for the event (designed by Logan Pocock), ideas for replacing the evergreen in Ward Park, and plans for the Park Festival.

Meetings, etc.

- BBCA – Received a letter requesting a \$500.00 donation toward the Park Festival.
- Wrote a request letter for funding support for a rebuild of the lift station on Rochester Street
- Met with George Sardou concerning excess speed on Route 33 in the village; the portable speed sign will be set up.
- The Farm Market Committee met to continue plans for the market. The managers and I met to discuss responsibilities and procedures for the market.
- Worked with Eric Wies and the NYS EFC to submit the engineering report for the Village of Bergen's engineering planning grant. The report goes to the DEC and EFC reviewers who will respond with comments for additions/deletions/corrections. The grant expires on July 6, 2018 so the report must be acceptable by then.
- I had the opportunity to observe one of the professional skills presentations (Curiosity) at Byron Bergen on Friday, May 4th. This is part of the program of 4 presentations developed through funding from America's Best Communities for seniors of Byron-Bergen and Leroy.

Administrator's

Electric/Sewer

- Unpaid sewer charges were sent to the county in the amount of \$36,203.31, which includes late fees.
- I met with the linemen to discuss meter inventory to ensure we have enough spares in stock. If a commercial or industrial meter failed we would have to estimate their bill and could lose money. The meters take up to a year to come in

Bonduelle

- We were made aware that Bonduelle is no longer interested in selling the property on Church Street. I contacted the village attorney to discuss approaching Bonduelle to seek reimbursement for our costs in subdividing the parcel and ask for a long term lease for the property.

Office

- We are preparing for the end of the fiscal year and to begin the process of closing 2017-2018. Bill Freitag of BST & Co. will be in the office on July 9th and 10th to work on the electric accounts.
- We are going to try to do all the general and sewer accounting this year ourselves and only call on Bob Fox if we need help. Barb has the books squared away and the ability to do the work. We will have Bob or Bill review the AUD before we send it as a double check.

Miscellaneous

- Dave Boon from Boon and Sons signed the refuse contract today.
- I worked with Boon & Sons to prepare for bulk pick up day. It went well for the most part, they missed two residences, but picked them up today.
- Met with Post Master about new and cheaper way to distribute information to residents.
- I went back & forth with the Teamsters Union regarding health insurance and union dues. It seems that everything is all set.

DPW Supervisor's Report

DPW/Parks

- The first debris pickup took the whole week and there is quite a large debris pile at the WWTP from this pickup.
- The American Legion New Veterans Memorial in Hickory Park is under construction. The flagpole base has been installed and the flag pole should be delivered and installed this week.
- Mowing has started and will be a main area of focus for the next few weeks.

Electric

- The linemen have been preparing for summer and assisting in DPW work.
- Infrared Scanning of the lines for hot spots has been ongoing; this is for finding problem spots for summer repair.
- Additional tree trimming is ongoing

Waste Water Treatment Plant

- Parts have been ordered for the spare RAS pump; this will be installed and swapped with the pump in service. This will be cleaned, preventive maintenance accomplished and ready as the spare.

Privilege of the Floor

Gerry Menzie Jr. discussed his idea with the Board for a fundraiser using the village parks to hold multiple games and tournaments. The Board was supportive and willing to help his endeavor.

Trustee Concerns

Trustee Donovan discussed the Comprehensive Plan Implantation committee and working with the town. He also talked about working on the Emergency Plan and needing information from the Town.

Trustee Fedele said that the car show for Park Fest is all set.

Trustee VanEenwyk pointed out that there was a pothole on the corner of Appletree and Rt.33. She discussed hiring Shari Shuck as the coordinator for the Summer Recreation Program.

New Business

Electric Write Off Approval

The Village Electric department sends unpaid bills to collections every year. A motion was made by Mayor Barclay and seconded by Trustee Almquist to send 14 people to collections for a total to \$2,373.12. The motion was carried by a unanimous vote.

Resolution 11 of 2018 – Arbor Day Proclamation

- Whereas,* In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
- Whereas,* The holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
- Whereas,* Arbor Day is now observed throughout the nation and the world, and
- Whereas,* Trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife, and
- Whereas,* Trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, and
- Whereas,* Trees in our village increase property values, enhance economic vitality of business areas, and beautify our community, and
- Whereas,* Trees, wherever they are planted, are a source of joy and spiritual renewal,
- Now, therefore*
- The Board of Trustees of the Village of Bergen, do hereby proclaim May 9, 2018 as the Village of Bergen’s Arbor Day Celebration in the Village of Bergen, New York, and we urge all citizens to support efforts to protect our trees and woodlands and to support our village’s urban forestry programs, and
- Further,* We urge all citizens to plant trees to gladden the hearts and promote the well being of present and future generations.

A motion was made by Trustee Fedele and seconded by Trustee Almquist to approve Resolution #11 of 2018. The motion was carried by a unanimous vote.

BEEP Programs

Mr. Gale and Mayor Barclay discussed options for the Bergen Energy Efficiency Program with the Board.

Zoning Board of Appeals RE-Organization

Mayor Barclay told the Board about her plans to re-organize the Zoning Board of Appeals. There will be a meeting held on May 16th for people interested in joining the board.

Informational Board Tours

The Board discussed touring the Waste Water Treatment Plant and other village buildings.

Old Business

None

Adjournment

A motion was made by Trustee Fedele and seconded by Trustee Almquist to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 8:15pm

Respectfully submitted,

Cortney W. Gale
Village Administrator