

**Public Hearing & Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:15pm on November 14th, 2018**

Public Hearing: Mayor Barclay opened the Public Hearing on the Animal Control Law, Local Law #2 of 2018. There were no residents in attendance.

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 6:30pm with the following present:

Trustee Vickie Almquist
Trustee Kevin Donovan
Trustee Robert Fedele
Trustee Emily VanEenwyk

Also present were: Village Administrator Cortney Gale, Ken Kuter, Colleen Clarke, and Mabel Schwartzmeyer.

Approval of Bills

A motion to approve the bills was made by Trustee Fedele and seconded by Trustee Almquist. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of October 10th, 2018 was made by Trustee Almquist and seconded by Trustee Fedele. The motion was carried by a unanimous vote:

Mayor's Report

Grants

- The William G. Pomeroy Foundation grant application has been completed, and I have submitted it.
- I received word from DASNY that the paperwork for the reimbursement of \$4858.52 for the purchase of gazebo installed in Ward Park has been approved.
- The Ripple Grant project proposal through GoArt had to be resubmitted for Dave Burke's painting on Plexiglas for the Sage Pavilion.

Park Committee

- November 7 meeting; The committee was informed of the fall clean-up day, tree planting program updates, and the village flower orders by myself, final plans were put in place for the tree lighting on Dec 3, and discussion was had for the tree city application.

Tree Lighting

- Dec 3 — Seventeen of the 25 Christmas Trees available for decorating have been reserved, arrangements have been completed for cookie decorating, ornament making, caroling parade, band, singers, etc. Notices will be sent home with elementary students.

Community Holiday Luncheon

- I have been working on the Community Luncheon to be held Dec 2 at the Sage Pavilion for community organizations, boards, and committees; invitations have been sent to members of organizations who signed up to participate. Tickets are \$15 for lunch catered by D&R Depot (2pm)

Summer Recreation Program

- I have completed and submitted the financial paperwork for the summer rec program to the Genesee County Youth Bureau.
- I received the application for the 2019 Summer Rec program which is due December 12, 2018

Weekly Staff Meetings

- Wednesday staff meetings are going very well; positive input and feedback from everyone. A road maintenance and repair, and equipment replacement schedule will be discussed and developed over the next two weeks.

Fall Clean-up

- The first fall clean up on Tuesday Oct 16 was very successful; the seventh graders and teacher volunteers cleaned up Hickory Park, the community garden, flower beds around the village as a community service project. Everyone enjoyed pizza after a job well done! Thank you to Zach Kuter for helping to set the agenda, and to everyone else who assisted.
- The scrap metal drive held the week of October 15-19 was also a success!

Meetings, etc.

- Oct 12 — held discussions with Felipe Ottamari and Norm Pawlak on concerns of the sign law expressed at the Oct 10 board meeting
- Spoke with Chip Miller to clarify charges for repairs to the Tulley mural, the invoice is included with this month's bills.
- Vickie Almquist and I attended the GAM meeting on Oct. 18th; most of the meeting was focused on the Sales Tax issue in the county.
- After reviewing the village flower order with Zach Kuter and Kirk Roberts as well as the Park Committee recommendations, I submitted the list to Pudgies.
- On Oct 24, the design team I worked with for Leadership Genesee, facilitated the all day "We Are the People" workshop.
- Oct. 29th — Vickie Almquist, Bob Capurso, Fritz Rowsick, and I attended the NY Green presentation in Leroy; the presentation, activity, and discussion brought home the critical need to have updated zoning and building codes in place.
- Bonduelle was contacted concerning complaints of lights on their building causing driving interference on Buffalo Rd.
- 11/5 Met with Legion Commander Tom Williamson concerning nomination application for Business of the Year, met with David Burke concerning GoArt Ripple Grant edits.
- 11/7 Met with Yelena Morosky from Methodist Church concerning ways the youth group could participate in village for community service.

Administrator's

Electric/Sewer

- As you know I've been working on a new sewer fee schedule. Rene has given me updated information based on the new Monroe County Water Authority report. I should have a recommendation for the Board at the December meeting.
- Nick Booher and I went to the New York Municipal Power Agency Semi-Annual meeting on Wednesday, October 24th in Syracuse. The NYMPA Board has agreed to lower supplemental power rates by .001. It doesn't seem like much but it's really good; this is their third decrease in as many years.
- Bonduelle finished production for the year on November 9th which was earlier than they anticipated. They considered this a down year, production wise, due to the weather but their power consumption was up. Although, due to the decrease in electric rates the village profited less.
- The Linemen set the new pole in front of 42 Rochester Street for the cellular antenna. I sent the invoice to Mobilitie so they should have everything to proceed in completing the project. There will be two poles there until spring when the Linemen will transfer our equipment over.

NYSERDA Grant

- The Chevy Volt paid for by the Clean Energy Community grant through NYSERDA has been ordered. The winning bid was by Cappellino Chevrolet in Boston, New York. They estimate that we'll receive the vehicle in eight to ten weeks.
- The electric car charging stations have been installed in Hickory Park and the municipal parking lot on Buffalo Street.
- LED light bulbs and fixtures have been received from Falcone Electric. They will be installed in all the village buildings during the winter months.

Office

- If it's alright with the Board I would like to begin discussing the 2019-2020 budget at the next meeting. I have it as close to completed as I can without your input on projects, wages and equipment.
- The last day to pay property taxes was October 31st. There was only \$8,384.13 not paid out of \$277,976.21, which Rene will send to the county after the board approves.
- Boon & Sons has been sold to Casella Waste Systems which is a regional company out of Rutland Vermont. The sale will not affect our contract and residents shouldn't see any change in service.
- Rene Vurraro and Barb Zinter attended the local government workshop in Batavia today. The workshop mainly focuses on Planning and Zoning issues.

Miscellaneous

- Delivery of the new plow truck has been delayed until early to mid-December. The Mayor and I have both conveyed our dismay to Cyncon for missing the delivery date by two months.
- Waste Management has agreed to take all our woodchips from the Waste Water Treatment Plant at no cost. We will be responsible for transporting the chips to the landfill. They also will take our brush for \$51 per ton. I think this would be cheaper than hiring a tub grinder, but we are working to see if it makes sense logistically.
- Congratulations to Matt Sluberski for graduating from linemen school on October 25th.
- The guys have gotten the equipment ready for winter weather. Zach is going to plow sidewalks, Nick and Matt will clean up downtown and Chris will continue to plow the streets. Chris will use the Ford F-550 until the new plow truck comes in.
- Gretchen Defabaugh, who has cleaned the village offices for 20 years, is retiring effective December 31st. We will need to seek a replacement.

CEO/ZEO

Number of Inspections	16
Number of Building Permits Issued	2
Number of Zoning Complaints Filed	2
Number of Zoning Complaints Resolved	2
Number of Fire Inspections	2

Mr. Kuter discussed the large increase in building permits so far this year as well as the training he attended on Planning Issues. He reported on the complaints of new bright lights at the Bonduelle factory and how they were resolved. Ken also gave the Board his interpretation of the Sign Law when it comes to appeals.

Privilege of the Floor

Colleen Clarke was unable to attend the Public Hearing for the Animal Control Law; she asked if the law restricted dogs on their own property. Mayor Barclay assured her that there were none in the law.

Trustee Concerns

Trustee Donovan discussed the Black Creek Watershed report and noted a copy is in the bookshelf in the board room for anyone to view.

New Business

Local Law #2 of 2018 – Animal Control Law

A motion was made by Trustee Almquist and seconded by Trustee Donovan to pass the Animal Control Law. The Law was passed by a unanimous vote.

*The law is not copied into the minutes due to its length and format.

Financial Review

Mr. Gale provided the Board with financial documentation and reviewed the Village's current financial position.

Old Business

None

Adjournment

A motion was made by Trustee Almquist and seconded by Trustee Fedele to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 8:47pm

Respectfully submitted,

Cortney W. Gale
Village Administrator