

**Public Hearing & Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:45pm on April 27th 2016**

Public Hearing – opened at 6:45 to hear comments on the 2016-2017 General, Sewer and Electric Budgets.

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 7:00pm with the following present:

Trustee Almquist
Trustee Donovan
Trustee Fedele
Trustee VanEenwyk

Also present were: Village Administrator Cortney Gale, Grace Gallivan, Virginia Adams, Ed Adams, Pastor Michael Merry, Jeff Richardson, Kate Milliman, Nicole Fornof, and Bob Fox.

Approval of Bills

A motion to approve the bills was made by Trustee VanEenwyk and seconded by Trustee Adams. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of April 13th 2016 was made by Trustee Fedele and seconded by Trustee Almquist. The motion was carried by a unanimous vote:

Mayor's Report

Grants

- Notification of funding awards through the Youth Bureau is to be announced this week; I had applied for funding for the summer recreation program in Hickory Park.

Comprehensive Plan Committee

- Corrections and updates are being added to the draft document shared by the Town and Village board members, and from the April 21 public meeting. These will be reviewed at the May 2nd meeting. The document will then be turned over to the Village and Town Boards, public hearings will be held by each board, then a vote to approve will be held.

Park Committee/Tree Board

- The Trail Walk on Saturday, April 23rd was a great success; 21 participants joined members of the Park Committee. Trail maps, pins, and seeds were distributed to participants. Thank you to the DPW for preparing the trail, signs, etc. for the event. Community Garden plots are being reserved through the village office.
- Next meeting – May 4th, 7pm

Disc Golf

- Cortney and I had a conference call with Doug McIver (disc golf consultant) to plan the Village of Bergen golf tournament for this year; it is scheduled for July 16th.

Garage Sale

- The 3rd Annual Community garage Sale is scheduled for July 9th; it will include a business hop once again. Registration forms will be available at the office in May.

Planning Board

- At the April 20th Planning Board meeting, approval was made for the subdivision of Bonduelle property (Church St and Hunter St) which the village is purchasing. There was site plan approval for the proposed carwash at the C-Store location contingent on several items being met

Other meetings attended, Etc.

- BBCA meeting was held April 18th hosted Pastor Shari Schuck and Rick Woodring for a presentation on the Underground Youth Program. Preparations for the Park Fest are ongoing.
- Attended the Insurance Auto Auction Open House and ribbon cutting on April 19.
- Ambulance dedication at Fire Hall on April 22nd.
- Worked with Erin Perce (Genesee County) on map for trail walk.

Administrator's

Electric/ Sewer

- Electric bills were sent out on April 22nd and are due on May 11th. Our new shutoff procedures seem to be working well.
- The electric rate is only 6.1¢ this month because we used the last of the refund from the ROE case.
- Fixed Rate TCC's (electric transmission insurance) need to be renewed. I will bring it to the board for approval at the next meeting
- Sewer arrears not paid by April 29th will be sent to the county to be added to property tax bills. New sewer bills will be mailed on May 2nd.
- I talked with Bob Fox about our cash flow issue, he agrees that since all cash is in one account the cash flow is not a problem unless we are spending more than we are making, which we're not. It's just a timing issue between paying the bill and receiving payments from customers, which is only about a week to ten days. So, I don't think we need to go out for a Revenue Anticipation Note.

Office

- I will be out of the office on vacation starting tomorrow and will return on May 9th.
- The Tax Freeze, Tax Cap, Efficiency Plan, and Constitutional Tax Limit forms are completed, I will send them to the state when I got back from vacation.
- We received notification of property assessment changes. The main one is the assessment on the Tulley Building, because we pay taxes on the parts that are rented. The assessment increased \$40,000 to \$290,000.
- 1st quarter payroll report was sent to the county, March's bank statements have been reconciled, NYS 45 and federal 941 reports (payroll) were sent and The EIA (Energy Information Administration) annual report was filed
- We received \$57,489.65 in sales tax revenue from the county, which is only \$300 less than last year's 1st quarter payment. As I mentioned before we are short of my projected sales tax revenue amount by \$10,000 for the year.
- We received reimbursement for sewer arrears from the county for last year in the amount of \$17,163

Bonduelle

- The Planning Board approved the subdivision of the Bonduelle property on April 20th. I informed our attorney who is working on the abstract and closing.
- I opened the new checking account and submitted documents to Bonduelle to allow them to pay their electric bill via ACH transfer.

Income Survey

- Jay Grasso from G&G Municipal Consulting and Grant Writing has mailed the income survey, we have begun to receive completed forms. In a few weeks he will be in the village to visit those who have not filled out their survey yet.

Miscellaneous

- The Byron-Bergen School will be presenting their budget at the May 11th meeting. The school has selected a new Superintendent, Mickey Edwards, who will start July 1st.
- Joe and I will be attending the NYMPA Annual Meeting on May 25th. If anyone would like to attend the meeting please let me know so I can sign you up.
- Met with a representative from NYMIR regarding our cyber security on Friday April 22nd.
- The carpets in the office will be professionally cleaned on Saturday.

Historian

I have been writing monthly stories of older, departed Bergenite's in our village news letter, and having the Town newsletter, printed 4 times a year, print longer stories of the Town people who have passed. More space is available in the Town newsletter. I have explored Nettie Townsend, Jenny McPartland, and Edith Claude , others are in the writing stage. It will take several years to fully complete the list of people. I have enjoyed the research.

Anna has asked me to review writings that other N Y State villages have written on the improvement of their villages. It is a hope that we can pull from others to strengthen our report on Bergen's business district.

Saturday, April 23, I am attending a day conference of Western NY Historians at Bohm's. This is a time to get to know other historians and compare notes and hear special talks from experts.

On May 19, I am giving my talk on Maretta's Doll & Toy Museum. They have also asked me for my ideas on the separation of Byron and Bergen. We were considered one at the beginning of the 1800's. This could be a very sticky subject for a Bergenite to be telling Byronites.

Dick Fisher may allow the village to use his grandfather's combine or train that he built many years ago for window dressing this Summer.

The Bergen Swamp Society, Spring 2016 has an article on its front page about Peg Green's recollection of Joseph Santen's love of the Swamp and the taxidermy of a famous Arabian horse, Mirage. I created a talk on Mirage in 2014 and I will write an article to appear in the next *Swamp News* correcting some of the town gossip. I emailed the daughter of Selby Farms owner and have her firsthand responses. I find this opportunity very exciting!

Privilege of the Floor

Bob Fox, Village Accountant, attended the Liberty Pumps open house and attended the meeting afterward to tell the board that with the amount of power Bonduelle and Liberty Pumps are using they should look into the power distribution.

Trustee Concerns

Trustee Donovan

- Attended Millseat Landfill's Community Action Board meeting, their open house is July 28th
- Fire Department requested help with LED lighting on the Firematics side of the fire station
- Town asked about a joint gas filling station with the Town, Village and Fire Department

Trustee VanEenwyk

- Received complaints about cars driving through Hickory Park
- Residents suggested creating mulched path to the "Library in the Woods"
- Will be attending a Town/Village History Committee meeting, is there anything the Board would like her to add?

- She has witnessed people coming in and out of a brushy area between Spring Street and the railroad tracks.
- Resident suggested information on the Village website about local organizations

Trustee Fedele

- Attended Fire Department Committee meeting. They are looking into many ways to save or consolidate equipment. They are looking into grants to help their funding and a possible fire district.

New Business

Approval of 2016-2017 Budgets

A motion was made by Mayor Barclay and seconded by Trustee Almquist to approve the 2016-2017 General, Sewer and Electric budgets. The motion was carried by a unanimous vote.

Waste Management – Jeff Richardson and Nicole Fornof.

Jeff Richardson and Nicole Fornof from Waste Management were present to discuss the Millseat Landfill and to take question from the Board and residents.

Pastor Michael Merry – Bergen Evangelical Presbyterian Church

Pastor Merry discussed with the Board “New Beginnings – Teen Challenge” an event that is usually held at his church. He would like to include the community and hold the event in Hickory Park. The Board agreed to have it in the park with conditions regarding trash removal, traffic control and parking. Mayor Barclay volunteered to be the Village’s liaison for the event.

BBCA Park Festival Donation

A motion was made by Trustee Almquist and seconded by Trustee Fedele to donate \$500 to the BBCA for the Bergen Park Festival. The motion was carried by a unanimous vote.

Resolution 6 of 2016 – Water Building Project SEQR

Water building Renovation Project not Subject to SEQR Review

WHEREAS, The Board of Trustees of the Village of Bergen has examined this project to determine its eligibility for review pursuant to 6 NYCRR Part 617 of the implementing regulations of Article 8 of the Environmental Conservation Law of the State of New York, also known as the State Environmental Quality Review Act (SEQRA), and

WHEREAS, 6 NYCRR Part 617.5, referring to Type II Actions states that, Actions or classes of actions identified in subdivision (c) of this section are not subject to review under this Part for SEQR, and

WHEREAS, 6 NYCRR Part 617.5 (c) (2) states that, replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes is a SEQR Type II Action. Now, therefore, be it

RESOLVED, That the Board of Trustees of the Village of Bergen hereby classifies Water Building Renovation Project as a Type II Action as defined by 6 NYCRR Part 617.5 (c) (2) under SEQRA.

A motion was made by Trustee Donovan and seconded by Trustee VanEenwyk to approve Resolution 6 of 2016. The motion was carried by a unanimous vote.

Planning Board Appointments

Mayor Barclay appointed Nancy Bailey as a member of the Planning Board and moved Christina Bergeron from member to alternate.

Old Business**None****Adjournment**

A motion was made by Trustee VanEenwyk and seconded by Trustee Fedele to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 9:10pm

Respectfully submitted,

Cortney W. Gale
Village Administrator