

Village of Bergen
Planning Board Meeting
March 19, 2025

Planning Board Attendees:

Rene' Vurraro, Chairperson
John Schuck, Deputy Chairperson
Vickie Almquist
David Burke
Carol Walker
Barbara Zinter, Secretary

Other Attendees: Tracy Ford from Crossroads House and Katie Rumble.

Meeting Opened at 7:00pm by Chairperson Vurraro.

Approval of meeting minutes:

A motion to approve the meeting minutes of the Planning Board meeting held on January 15, 2025 was made by Carol Walker and seconded by Vickie Almquist. The motion carried by the following vote:

Chairperson Vurraro – aye
John Schuck – aye
Vickie Almquist -- aye
Carol Walker – aye

Chairperson Vurraro welcomed Vickie Almquist to her new position as a full member of the Planning Board, filling the position vacated by Kate Milliman's untimely passing. Chairperson Vurraro also welcomed Tim Quirk as an alternate member, filling the position vacated by Vickie's promotion.

Ms. Ford presented the sign permit for the Crossroads House consignment shop that will be opening in the south store front at 12 South Lake Avenue. There will be three signs, two window clings in the windows, one of them displaying the shop hours, and a sandwich board sign that will be set out only when they are open for business. They plan to be open Wednesdays through Sundays from 11am to 3pm. The shop will be staffed by volunteers. They are hoping to open May 1st.

A motion to approve Sign Permit #01-2025 was made by David Burke and seconded by Vickie Almquist. The motion carried by the following vote:

Chairperson Vurraro – aye
John Schuck -- aye
Vickie Almquist -- aye
David Burke -- aye
Carol Walker -- aye

Chairperson Vurraro discussed Local Law #1 of 2025 that was passed by the Village Board. This local law was adopted to expand the duties of the alternate members of the Planning Board to include participating when permanent members are unavailable to participate rather than just when there is a conflict of interest to obtain a quorum to conduct business.

Chairperson Vurraro discussed the need to choose a new Deputy Chairperson due to Kate's passing. John Schuck was chosen, the other members of the board agreed.

Our next regular meeting of the Planning Board is scheduled for April 16, 2025, at 7pm. The deadline for submissions is April 7th.

Adjournment

A motion to adjourn was made by Carol Walker and seconded by John Schuck. The motion carried by the following vote:

Chairperson Vurraro – aye
John Schuck – aye
Vickie Almquist – aye
David Burke -- aye
Carol Walker -- aye

The meeting was adjourned at 7:50pm

Respectfully submitted,

Barbara Zinter
Village of Bergen Planning Board Secretary

Completed Training Hours for the year June 2024 through May 2025 as of March 2025

Chairman Rene' Vurraro – 25.75 hours carryover + 4 = 29.75

1.5 hours complete – Helping Communities Manage COVID-19 8/27/2020
1 hour complete – Bring Back Main Street with Small-Scale Manufacturing 9/1/2020
1 hour complete – CDRPC Spring 2021 Webinar 4/6/2021
1 hour complete – Clean Energy Communities 2.0 4/13/2021
1.5 hours complete – Solar, Zoning, and Comprehensive Plans 4/20/2021
1.5 hours complete – From Dutch Charters to Village Dissolutions 4/22/2021
2 hours complete – Planning Board Overview 5/4/2021
1.5 hours complete – Intermunicipal Planning for Local Efficiency 5/6/2021
1 hour complete – Intermunicipal Cooperation: Building Code Enforcement 5/11/2021
1.5 hours complete – Hot Topics in Planning from A to Z 5/18/2021
1 hour complete – Regulating Cannabis Operations 12/7/2021
1 hour complete – Ethics for ZBA and Planning Board Proceedings 12/9/2021
1 hour complete – Planning and Zoning Hot Topics and Case Law Update 12/14/2021
1 hour complete – Genesee County Smart Growth Plan 2022 Review 8/23/2022
1 hour complete – Understanding New Procedures for Videoconferencing 11/17/2022
1 hour complete – Planning and Zoning Fundamentals 12/1/2022
1 hour complete – Dealing with Airbnb: Permissible and Impermissible 12/8/2022
1 hour complete – An Update on Cannabis Legalization 12/15/2022
2 hours complete – Planning Board Overview 1/11/2023
1 hour complete – Planning and Zoning Primer 11/30/2023
1 hour complete – SEQRA: Demystifying the State's Environmental Review 12/7/2023
1 hour complete – Pre-Existing Nonconforming Uses 12/14/2023
1 hour complete—The Open Meetings Law 11/19/2024
1 hour complete—Understanding Article 78: Drafting Decisions That Will Withstand a Legal Challenge 12/3/2024
1 hour complete—Ethics for ZBA and Planning Board Proceedings 12/10/2024
1 hour complete—Parking: How It Impacts Community Development and How to Do It Right 12/17/2024

Vickie Almquist – 9 hours carryover + 0 = 9

2 hours complete – Planning Board Overview 1/11/2023
6.5 hours complete – Livingston County 2nd Annual Solar Tour 9/22/2023
1 hour complete – SEQRA: Demystifying the State's Environmental Review 12/7/2023
1 hour complete – Pre-Existing Nonconforming Uses 12/14/2023

David Burke – 0 hours carryover + 0 = 0

0 hours complete –

Tim Quirk – **0 hours carryover + 2 hours = 2**

2 hours complete – Zoning Board of Appeals Overview 1/24/2025

John Schuck – **5 hours carryover + 4 hours = 9**

5 hours complete – Spring Local Government Workshop 5/16/2024
4 hours complete—Introduction to Land Use Law and NYS Environmental Quality Review Act 10/30/2024

Carol Walker – **0 hours carryover + 0 = 0**

0 hours complete –

Barbara Zinter – **117 hours carryover + 10 hours = 127**

8 hours complete – Fall 2016 Local Government Workshop 11/16/16
8 hours complete – Spring 2018 Local Government Workshop 5/18/18
1 hour complete – Powers and Duties of the ZBA 6/28/18
1 hour complete – Comprehensive Plan and Zoning Law Update 10/25/18
8 hours complete – Fall 2018 Local Government Workshop 11/14/18
1 hour complete – Variances 1/24/2019
1 hour complete – The Village Attorney's Role 4/25/19
6.75 hours complete -- Spring 2019 Local Government Workshop 5/17/19
2 hours complete – Zoning Law 101 11/20/19
2 hours complete – Comprehensive Planning 5/27/2020
2 hours complete – Blight: Strategies and Tools for Local Governments 6/10/2020
1.5 hours complete – Walkability and Health Part I 6/11/2020
2 hours complete – Short Environmental Assessment Form Walkthrough 6/16/2020
1.5 hours complete – Walkability and Health Part II 6/25/2020
1.5 hours complete – Missing Middle Housing 7/28/2020
1.5 hours complete – Parking Reform Made Easy 8/4/2020
1.5 hours complete – Helping Communities Manage COVID-19 8/27/2020
1 hour complete – Bring Back Main Street with Small-Scale Manufacturing 9/1/2020
2 hours complete – Zoning Board of Appeals Overview 10/22/2020
1 hour complete – Climate Change and Community Resilience 4/2/2021
1 hour complete – Agriculture and Climate Resiliency 4/9/2021
1 hour complete – Clean Energy Communities 2.0 4/13/2021
1 hour complete – Changing Climate and Infrastructure 4/16/2021
1.5 hours complete – A New Approach to Parks and Rec System Planning 4/16/2021
1.5 hours complete – Solar, Zoning, and Comprehensive Plans 4/20/2021
1.5 hours complete – From Dutch Charters to Village Dissolutions 4/22/2021
1 hour complete – Resilient Landscapes 4/23/2021
1 hour complete – Finger Lakes National Heritage Area 4/27/2021
1.5 hours complete – On Haudenosaunee Land in Our Region 4/29/2021
1 hour complete – Open Government Issues in Planning and Zoning 4/29/2021

2 hours complete – Planning Board Overview 5/4/2021
 1.25 hours complete – Battery Energy Storage Systems 101 5/5/2021
 1.5 hours complete – Intermunicipal Planning for Local Efficiency 5/6/2021
 1 hour complete – Intermunicipal Cooperation: Building Code Enforcement 5/11/2021
 0.5 hours complete – Marijuana Regulation for Local Governments 5/11/2021
 1 hour complete – NYSDEC Giant Hogweed Control Program 5/13/2021
 1.5 hours complete – Hot Topics in Planning from A to Z 5/18/2021
 2 hours complete – Hot Button Land Uses 5/18/2021
 1.25 hours complete – Battery Energy Storage Systems: Fire Safety 5/19/2021
 1.25 hours complete – Battery Energy Storage Systems: Zoning & Permitting 6/2/2021
 1.25 hours complete – Battery Energy Storage Systems: Decommissioning 6/16/2021
 1.25 hours complete – Battery Energy Storage Systems: Taxation & Assess 6/30/2021
 1.5 hours complete – The Evolving World of ADU Regulations 7/7/2021
 1.5 hours complete – Parks as Community Infrastructure 9/9/2021
 1.5 hours complete – Minute Taking and Other Essential Duties for Board Secretaries and Clerks 12/7/2021
 1 hour complete – Regulating Cannabis Operations 12/7/2021
 1 hour complete – Ethics for ZBA and Planning Board Proceedings 12/9/2021
 1 hour complete – Planning and Zoning Hot Topics and Case Law Update 12/14/2021
 2 hours complete – Enforcement of Zoning and Other Local Laws 12/14/2021
 4 hours complete – Zoning Board Overview and Skills that Make Great Land Use Board Members 12/15/2021
 1 hour complete – Fair Housing Considerations for Municipalities 12/16/2021
 2 hours complete – Zoning Board of Appeals Overview 1/11/2022
 1 hour complete – Genesee County Smart Growth Plan 2022 Review 8/23/2022
 1 hour complete – Understanding New Procedures for Videoconferencing 11/17/2022
 1 hour complete – Planning and Zoning Fundamentals 12/1/2022
 1 hour complete – Dealing with Airbnb: Permissible and Impermissible 12/8/2022
 1.5 hours complete – County Referral 12/14/2022
 1 hour complete – An Update on Cannabis Legalization 12/15/2022
 2 hours complete – State Environmental Quality Review Act Basics 12/21/2022
 2 hours complete – Planning Board Overview 1/11/2023
 1 hour complete – The Roles of Planning and Zoning Boards in Community 2/23/2023
 1 hour complete – Making a Good Record: Minutes, Findings, and Decisions 9/22/2023
 1 hour complete – Planning and Zoning Primer 11/30/2023
 1 hour complete – SEQRA: Demystifying the State's Environmental Review 12/7/2023
 1.5 hours complete – Site Plan Review 12/13/2023
 1 hour complete – Pre-Existing Nonconforming Uses 12/14/2023
 1.5 hours complete – Amending Zoning 12/20/2023
 2 hours complete – Planning Board Overview 1/10/2024
 2 hours complete – Zoning Board of Appeals Overview 1/17/2024
 1 hour complete—The Open Meetings Law 11/19/2024
 1 hour complete—Understanding Article 78: Drafting Decisions That Will Withstand a Legal Challenge 12/3/2024
 2 hours complete—Farmland Protection and Agricultural Viability 12/9/2024
 1 hour complete—Ethics for ZBA and Planning Board Proceedings 12/10/2024

2 hours complete—Floodplain Regulation for Local Review Boards 12/16/2024 1 hour complete—Parking: How It Impacts Community Development and How to Do It Right 12/17/2024 2 hours complete – Zoning Board of Appeals Overview 1/24/2025

Vacant – **0 hours complete**

0 hours complete –
