

**Regular Meeting
Of the Village of Bergen
Board of Trustees
November 24th, 2009 at the Village Hall**

The Regular Meeting of the Board of Trustees was called to Order by Mayor Bailey at 7:00 p.m. with the following present:

Trustee Anna Marie Barclay
Trustee Virginia Adams
Trustee Paul Cooper

Also present were: Stacey Brown, Joe Chimino

Absent: Trustee Bob Bausch

APPROVAL OF BILLS

A motion to approve the bills was made by Trustee Cooper and seconded by Trustee Barclay. The motion carried by the following vote:

Trustee Robert Bausch – absent
Trustee Anna Marie Barclay – aye
Trustee Paul Cooper – aye
Trustee Virginia Adams – aye

APPROVAL OF MINUTES

A motion to approve the regular meeting minutes for November 11th, 2009 was made by Trustee Cooper and seconded by Trustee Adams. The motion carried by the following vote:

Trustee Robert Bausch – absent
Trustee Anna Marie Barclay – aye
Trustee Paul Cooper – aye
Trustee Virginia Adams – aye

TREASURER'S REPORT

Accounting/Bookkeeping:

Continued work on the PSC Report. I am still working with Laura Landers (Freed Maxick) to get the necessary information together in order to input the data collected into the PSC Report form.

Sewer Project:

The capital project budget is complete and I am waiting for confirmation from Municipal Solutions and Laura Landers (Freed

Maxick) before I put them into the computer.

Tulley Building Project:

The capital project budget is complete, I'm waiting for Enhanced Fund Accounting to finish their end and then the budget should be functional.

As of 11/11/2009 the budget is as follows:

Beginning Balance:	\$140,000.00
Less Expenditures:	<u>(\$133,996.73)</u>
Fund balance:	\$6,003.27

Local Laws:

We met with the City of Batavia regarding their law for "Grass and Weeds". Discussion highlights included:

- ❖ Legal rights for the municipality and the home owner
- ❖ Steps to take in order to place a lien on the home owner's property
- ❖ Consequences used to deter future violations – fees and fines
- ❖ The use of an "informal" appeals process – done within the Village office
- ❖ Use of Code Enforcement Officer's knowledge of NY State Code

U.S. Census Bureau:

I have received the LUCA (Local Update of Census Address) packet and will begin the steps to get the needed information for the 2010 census. We also have information for any volunteers that would like to assist the U.S. Census Bureau in their task.

DPW SUPERVISOR'S REPORT

Sewer:

- ❖ Average 115,000 Gal. per day as reported on DMR report for month of October, which is due to the DEC by the 21st of the following month.
- ❖ Our average flows since the last report have been 110,000 gal. per day
- ❖ Rochester Street liftstation update:
 1. We are awaiting the proper flanges to connect the 4" ductile pipe to the pump base assy.
 2. It appears the base unit was made in Ireland and the bolt pattern does not match U.S. flanges.

3. Eric Weis (Clark Patterson) offered to research and advise us on his findings.

DPW:

- ❖ Two (2) large trees located at 20 South Lake are to be taken down by Terry Tree Service on Wednesday, November 25th.
- ❖ DPW will provide flag-men for traffic control.
- ❖ Large stumps are to be ground by Terry Tree Service as well with the restoration work being done by DPW crew

Electric:

- ❖ Installed two (2) push poles on North Lake to brace the poles on the curve North of Bissell Road.
- ❖ Frontier will buy in to these poles and they will be jointly owned since the poles provide service to both utilities
- ❖ A large amount of trees have been removed under the pole line at the end of Richmond Avenue. The land owner, Mr. Capurso was a pleasure to deal with.
- ❖ A stakeout has been called in so we can remove the tree stumps and restore the property.
- ❖ The clearing of this area was vital to the reliability of our electrical system.
- ❖ Bergen Town Office – formerly the recreational hall at the Bergen Fire Department upgraded their electrical service from 200 amp to 400 amp service
- ❖ Though we did not have to change out the transformer, I did have to install current transformers and a 13 Jaw meter socket to accommodate the 400 amp service.
- ❖ Pole tagging of the new North Lake electric line has been completed. This is the means we use to identify each pole and maintain pole records.
- ❖ As reported at an earlier meeting, we were awaiting scheduling of the removal of PCB contaminated transformers. On November 16th, all of these units were shipped out to TCI, a certified agency for proper disposal.
- ❖ The proper chain of custody paperwork for these units was furnished by TCI to the Village of Bergen.
- ❖ A system wide electrical outage has been scheduled for Saturday, December 5th from 8:00 am to 12:00 pm
- ❖ This outage is to enable National Grid the ability to make connections from the newly built 201 line to the Gibson Place substation.
- ❖ The rain date is scheduled for Saturday, December 12th
- ❖ The charge from National Grid to perform this work on a Sunday would have cost the village \$8500 in labor, which is why it is scheduled for the Saturday date.

- ❖ Allen foods will be shut down for the season, Pavilion Gift and Liberty Pumps (our two other largest customers) have been notified as well as all customers being notified with an insert along with there monthly electric bill.

CEO/ZEO REPORT

No report

Mayor's Report

Discussion highlights:

- Spoke with Don Cunningham (Town of Bergen) regarding grass cutting and snow plowing of the Fire Department (Town new office location)
 - Village of Bergen should mow all of the grass on the property
 - Town of Bergen should plow all of the parking lots on the property
 - Town Board will make a decision on this at their board meeting tonight
- An inter-municipal agreement will be drawn up to outline this arrangement
- The Mayor asked that the Fire Department contract be placed on the next board meeting's agenda (12/09/2009)
- The Mayor also requested that Chuck Dodson (Fire Dept. President) be invited to attend said meeting
- Received a SEQR notice from Monroe County – regarding Millseat Landfill's addition
- Received a notice from Engineer from Town of Riga for the Landfill as well
- Steve Phillips – Has informed us that he will have his front of his building completed over the holiday weekend (Thanksgiving)
- The Mayor requested that DPW Supervisor Chimino and Clerk Brown get the Sewer budget ready to be discussed at the next board meeting

Deputy Mayor's Report

- ❖ Continuing to read through the possible grant opportunities sent over by Senator Gillibrands office
- ❖ Laws and Regulations being put into computer – a records management program is available to accomplish this

A motion to accept officer's reports was made by Trustee Barclay and seconded by Trustee Adams. The motion carried by the following votes:

Trustee Robert Bausch – absent
Trustee Anna Marie Barclay – aye
Trustee Virginia Adams – aye
Trustee Paul Cooper – aye

A motion to adopt Local Law #2 of 2009 “Unsafe Buildings” was made by Trustee Cooper and seconded by Trustee Barclay. The motion carried by the following votes:

Mayor Wayne Bailey - aye
Trustee Robert Bausch – absent
Trustee Anna Marie Barclay – aye
Trustee Virginia Adams – aye
Trustee Paul Cooper – aye

Trustee Concerns

Trustee Adams:

- Visited the City of Batavia to discuss their “Grass and Weeds” local law and its success
- Requests that this topic be placed on the agenda for next month’s meeting (12/09/2009)

ADJOURNMENT

A motion to adjourn was made by Trustee Cooper and seconded by Trustee Adams. The motion carried by the following vote:

Trustee Robert Bausch – absent
Trustee Anna Marie Barclay – aye
Trustee Virginia Adams – aye
Trustee Paul Cooper – aye

The meeting was adjourned at 7:43 pm.

Respectfully submitted,

Stacey A. Brown
Clerk Treasurer

T & A
\$20,943.70

A/P
\$325,813.72