

**Special Joint Meeting with the Town and Village of Bergen
January 14th, 2009 at the Village Hall**

The Special Meeting of the Board of Trustees was called to Order by Mayor Wayne Bailey at 7:00 p.m. with the following present:

Trustee Robert Bausch
Trustee Anna Marie Barclay
Trustee Paul Cooper
Trustee Virginia Adams

Also present were: David Zastrocky, Hugh McCartney, Tally Almquist, Scott Crosier, Ralph Garnish, Michele Smith, Rachael Millspaugh, Barry Miller, Don Cunningham, Sara Gillard, Jim Pascarella, Joe Chimino and Doug Brown

Absent: Tom Williamson, Stacey Brown and John Specht

APPROVAL OF BILLS

A motion to approve the bills was made by Trustee Cooper and seconded by Trustee Bausch. The motion carried by the following vote:

Trustee Robert Bausch – aye
Trustee Anna Marie Barclay – aye
Trustee Paul Cooper – aye
Trustee Virginia Adams – aye

APPROVAL OF MINUTES

A motion to approve the Regular Meeting of December 17th, 2008 was made by Trustee Cooper and seconded by Trustee Bausch. The motion carried by the following vote:

Trustee Robert Bausch – aye
Trustee Anna Marie Barclay – aye
Trustee Paul Cooper – aye
Trustee Virginia Adams – aye

Fire Contract:

Don Cunningham:

- ❖ Looked at numbers derivation for contract
- ❖ Based on taxable assessments

- ❖ Monroe County, Riga section removed – Town and Village numbers come from remainder
- ❖ Town amounts \$126,008
- ❖ Town current contract expires March 2009
- ❖ New contract changes (sect. 8)
- ❖ Effective date should be January 1st, 2009
- ❖ Multi-year contract – asked Town, Village and Fire department boards to consider
- ❖ Appreciates everyone participating in tonight's meeting

Barry Miller:

- ❖ Frustrated with fire contract process
- ❖ Committees set up by both the Town and Village to negotiate
- ❖ Should negotiate on behalf of each respective board
- ❖ Concerned that decisions made by committees are overturned at board meetings
- ❖ Wants to see time spent on committee negotiations done in good faith

Mayor Bailey:

- ❖ Agreement on committees
- ❖ Due to budget process, difficult for Village to commit money before budget cycle complete

Village and Town boards both approved the Town contract with the Fire Department.

A motion to approve Adam Carson as a new member to the Fire Department was made by Trustee Bausch and seconded by Trustee Cooper. The motion carried by the following vote:

Trustee Robert Bausch – aye
 Trustee Anna Marie Barclay – aye
 Trustee Virginia Adams – aye
 Trustee Paul Cooper – aye

7:31 p.m. – Town of Bergen Board members and Fire Department members exit meeting.

Eric Wies of Clark Patterson enters meeting at 7:35 p.m.

Privilege of the Floor:

Ralph Garnish:

- ❖ 14 Gates Street property for sale
- ❖ Ralph is realtor for sale

- ❖ Asking for drainage to be completed so that property does not become flooded
- ❖ Easement to drain across property and clear out drain pipn
- ❖ Reroute a new storm line
- ❖ Requesting a letter from the Village indicating problem will be investigated
- ❖ No work can be done without an easement
- ❖ Village will check with Attorney for direction

Mayor's Report:

- ❖ Presented the board with three (3) proposals for engineering
- ❖ Geo Tech Investigation
- ❖ Geo Tech Engineering to do seismic analysis, and sail samples (15, 15, and 50 feet)

A motion to approve up to \$4,000 for Geo Tech Engineering Services was made by Mayor Bailey and seconded by Trustee Bausch. The motion carried by the following vote:

Mayor Wayne Bailey - aye
 Trustee Robert Bausch – aye
 Trustee Anna Marie Barclay – aye
 Trustee Virginia Adams – aye
 Trustee Paul Cooper – aye

Eric Wies: conference call for funding from EFC for sewer project (part of stimulus package)

Historian's Report:

- ❖ Written report included
- ❖ Researching Bergen Gas Stations
- ❖ Will have article and pictures for newsletter

Treasurer's written report submitted:

Refuse Bid:

On Monday, January 12th, 2009 the refuse bid opened at 11:00 a.m. Two companies sent in bids and were present for the opening. Those companies were: Waste Management and Heberle Disposal. See attached for details

Hand Held Meter Reader Training:

The training went well. A representative from CUSI was available to assist in the "software" portion of the training. We will be shadowing

the new software along with our current system to make sure everything is done properly for the upcoming electric billing. We will hopefully go "live" for the next billing cycle.

Bags vs. Tags Issue:

The board was given information regarding our refuse bags at the last board meeting. We need to make a decision soon because we are getting close to the end of our inventory. Be advised that it usually takes 6 – 8 weeks for an order to be processed.

Budget:

The General Budget is still in need of direction from the board. There are a few issues needing attention. I have been able to implement the projected payroll numbers in the budget according to what has been expensed thus far. I think that we should schedule the next budget meeting and invite our accountant Laura Landers to join us to discuss what is needed for the upcoming capital project fund budget.

2009 NYS GFOA Annual Conference:

The Annual GFOA (Government Finance Officers Association) conference is being held in Albany this year in April. I'm asking the board to extend their permission and allow me to attend this conference once again this year. The dates are April 1 – 3, Wednesday through Friday.

Some key issues being discussed at the conference are:

- ❖ Changes in Fund Balancing Reporting
- ❖ Structuring the Municipal budget-techniques that work
- ❖ The proper use of reserves
- ❖ (Re)Organizing the finance function
- ❖ Rational Budget Cutting
- ❖ Making cash flow projections
- ❖ Maximizing revenue opportunities

DPW Supervisor's Report:

Sewer:

- ❖ Average flows: 105,000 gallons per day
- ❖ Auto dialer is in process for being installed on the 3rd lift station
- ❖ No problems to report at the wastewater treatment facility

DPW:

- ❖ Above average salting and plowing per day

- ❖ Tulley Building – office remodeling is going well. The floor and wall stud construction is nearly complete. The post and I-beam reinforcing in the basement for this phase of the project is complete.
- ❖ Storm sewer issue (Gates Street) discussed during privilege of the floor portion – Ralph Garnish

Electric:

- ❖ Scheduled a two (2) hour outage to Allen Foods on Friday, January 9th, so maintenance of hot spots and the replacement of a lighting arrester could be accomplished – all went well with the shut down.
- ❖ The Church Street substation was then brought back on line for the first time since the Dehydration of the transformer took place.
- ❖ The oil test results came back exceptionally well from the Dehydration process.
- ❖ AMR (automatic meter reading) – most commercial account meters have been changed out.
- ❖ All industrial meters have been changed.
- ❖ Residential meters are being changed out according to the schedule that was supplied to customers through the mail.
- ❖ The implementation of the demand charges for class 2 customers (commercial) takes affect April 1st, 2009 and will charge according to our tariff guidelines.

Trustee Bausch – suggestions for the Tulley Building temporary project

- ❖ Dry wall to be put on existing walls
- ❖ Switch out ceiling tiles
- ❖ Create an entry alcove

The board agreed that these suggestions should be carried out.

- ❖ Bring in dumpsters so that community service workers can clean out the upstairs apartment

A motion to accept the officer's reports was made by Trustee Barclay and seconded by Trustee Bausch. The motion carried by the following vote:

Trustee Robert Bausch – aye
Trustee Anna Marie Barclay – aye
Trustee Virginia Adams – aye
Trustee Paul Cooper – aye

Trustee Concerns:

Trustee Bausch – a mediator has been named for the union contract

Trustee Adams:

- ❖ David Henry concerned about bricks for the park, asking for response
- ❖ Can budget year be changed to reflect the calendar year?
- ❖ Refuse bids – are they three (3) years?
- ❖ Tags vs. Bags?

Information needed – purchase quotes for bags so that approval can be done at next meeting.

Trustee Barclay – email Joanne DeMarle regarding progress of Tulley Building

Budget meeting is set for January 21st, 2009 at 6:30 p.m. – prepare to vote on refuse bid.

A motion to enter executive session to discuss personnel issues was made by Trustee Bausch and seconded by Trustee Cooper. The motion carried by the following vote:

Trustee Robert Bausch – aye
Trustee Anna Marie Barclay – aye
Trustee Virginia Adams – aye
Trustee Paul Cooper – aye

9:05 p.m.

A motion to exit executive session to discuss personnel issues was made by Trustee Bausch and seconded by Trustee Cooper. The motion carried by the following vote:

Trustee Robert Bausch – aye
Trustee Anna Marie Barclay – aye
Trustee Virginia Adams – aye
Trustee Paul Cooper – aye

9:10 p.m.

A motion to adjourn was made by Trustee Adams and seconded by Trustee Barclay. The motion carried by the following vote:

Trustee Robert Bausch – aye
Trustee Anna Marie Barclay – aye
Trustee Virginia Adams – absent
Trustee Paul Cooper – aye

The meeting was adjourned at 9:11 p.m.

Respectfully submitted,

Stacey A. Brown
Administrator/Clerk Treasurer